SELF STUDY REPORT

FOR

1st CYCLE OF ACCREDITATION

AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN

AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN, K.SATHANUR, TIRUCHIRAPPALLI-620021
620021
www.aimancollege.edu.in

SSR SUBMITTED DATE: 04-07-2024

Submitted To

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

BANGALORE

July 2024

1. EXECUTIVE SUMMARY

1.1 INTRODUCTION

AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN established in the year 2000 by **AIMAN EDUCATION AND WELFARE SOCIETY** with the aim of providing Higher Education exclusively to girl children. In accordance with their aims, the institution is working towards the upliftment of downtrodden and socio - economically backward students focusing on Women's Higher Education. The Society is successfully running this college for the past 23 years. The college is affiliated to Bharathidasan University, Tiruchirappalli, recognized by the UGC under 2(f) and 12(B) status. Our college is certified by ISO 9001:2015 and 3.5 scale star in IIC (Institution Innovation Council) under MHRD, Govt. of India.

The college is located at K.Sathanur, Tiruchirappalli, 5 kms from Railway Junction, Central Bus Stand and Airport. AIMAN college started functioning with 40 students in first year and now educating more than 1000 girls in the current year. The college offers 11 UG programmes, 4 PG programmes and 1 Certificate programme in Library Science. The academic achievements of the students in the university examinations are exhilarating with university ranks every year.

The campus is enabled with Wi-Fi and bio-metric attendance for staff and students. The library is automated with Nirmal (NICE) and DSpace (Institutional Repository). NEP focused Add-On courses offered for skill development and value-based education. Extra-curricular activity-based certificate courses are provided to the students.

The college focuses on innovative practices, enhancing quality and instilling social responsibility. The Placement and Training Cell supports the aspirants with training and internship through dedicated coordinators. Coaching for competitive exams are given free of cost in co-ordination with the District Employment Office. The AIMAN Incubation Cell also supports the students to bring out their Entrepreneurial and Start-up skills.

Our college promotes the women aspirants in outdoor games namely, basketball, badminton, kabaddi, athletics, netball etc. and indoor games with an open gymnasium which facilitates the students to focus on interpersonal skills. There are more than 15 clubs functioning effectively securing District and National level awards every year. We are blessed to have stakeholders who are fully committed and contributing generously to the welfare of the institution.

Vision

"Education to Women is Education to Society"

The institution aspires to generate intellectually stimulated and morally upright girls who can address the challenges of the Indian community by acquiring academic excellence. The Institution enrich their knowledge, work towards character building and enhance their abilities not limited to leadership qualities, critical thinking, stress bearing, promotion of joint family, healthy and prosperous living, hygienic inhibition and constantly improving the intelligent quotients.

Quality Policy

- To provide quality education based on well-defined curriculum and focusing on skill development of students.
- To entrust and validate the academic quality with Continuous Internal Assessment (CIA).
- To identify and motivate the skills of the students and direct their professional attitude.
- To ensure moral values to all students with excellence in interpersonal abilities.
- To recruit and retain highly qualified and committed faculty members and make them updated with recent trends and technologies.

In accordance with the vision, the institution has so far produced **241 university** rank holders from various departments and various recognitions from intercollegiate competitions. Skill enrichment is given through various Part V activities under Bharathidasan University curriculum and also through club activities. The students are given opportunity to discuss their problems with their mentors and solutions are determined to manage the stress.

Cleanliness is inculcated in the minds of the students and staff to take care of themselves and their surroundings and sufficient resources are provided to maintain a clean and green campus. The students are given opportunities in class committee meetings and through feedbacks as inputs to improve their intelligent quotient. Though the curriculum is restricted, the needs of the students are identified and fulfilled through co-curricular activities to attain their dream career.

Old age and special homes are visited by the students to learn the responsibilities towards the elders in the family and guidance given to the students to provide them happy environment. Various gender sensitization activities highlighting the need for women to maintain their mental health, abilities to handle the social harassments and to maintain the cultural values of the family to build our **Mother India**.

Mission

We engage the students to excel in academics and empower them with competency to emerge as leaders with high ethical values to build a better society for our great nation, India.

The college's mission articulates its distinctive characteristics by addressing society's needs through enhanced training and research (yet to succeed mostly due to first generation gradational attempters). The college educates the young generation to face global challenges and instils responsibility in them as valuable citizens of the society.

There are more than 15 clubs namely NSS, Exnora, MGNRCE, UBA, RRC, YRC, FFSAI, BOOK, Happiness, ECO, ELC, GCC, YOGA, LEO, CCC etc. with District and National level awards for every year. The students are given exposure to give awareness to the society by enacting role plays for electoral literacy, 100% voting, anti-drug, health, socio-economic problems, women, children and adults in the adopted five villages as well as in the neighbourhood.

The college has received "Success of Sustainability" from SWACHTHA - Action Plan Feb'2022, Beat COVID Campaign July'2021 under MGNCRE, District ECO-SDG Champion 2023, Bhumi Social Responsibility Certificate 2023 from Bhumi Club, Skill Edge Certificate from ICT'2021, Accreditation Certificate from National Cyber Security in the Year 2021 and 2022.

The students are given opportunity to educate the people of the neighbourhood and adopted villages under

UBA about key issues like electoral literacy, 100% voting, anti-drug, health, socio-economic problems, women, children and adults' issues through enacting role plays.

The institution which was started with the mission of uplifting the students as leaders of future India keeps an eye on identifying their hurdles in achieving their goals. The first generation girl students are provided opportunities not only with knowledge enhancement but also with other supports either mentally or economically at any point of their life. The students who are below poverty line are identified by the mentors or any of their well-wishers and are helped to generate their fees through "Earn While You Learn" scheme. They are given assistance in identifying a job both within and outside the campus if there is a need in their post marital life.

1.2 Strength, Weakness, Opportunity and Challenges(SWOC)

Institutional Strength

1. **AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN** is renowned for its admirable service in the field of Higher Education exclusively to girl children.
2. The institution is working towards the upliftment of the downtrodden and socio - economically backward students focusing on Women's Higher Education.
3. The college is recognized by the UGC under 2(f) and 12(B) status, certified by ISO 9001:2015 and AISHE.
4. IIC (Institution Innovation Council) has received 3.5 scale star under MHRD, Govt. of India.
5. IQAC is organizing development programs for improving the quality of education.
6. College has green atmosphere with herbal garden, and the students and staff are provided with gymnasium and an excellent indoor and outdoor sports amenity.
7. Well planned teaching-learning and evaluation process is given with institutionalized Bridge course, Remedial measures, communication and personality development programmes through language lab facilities.
8. Separate lab facilities with excellent student, teacher ratio and student-computer ratio is ensured for conducting practical sessions.
9. There are excellent student support services such as mentoring, college scholarships, career counselling services, personal counselling, entrepreneurial training, leadership training, free-ships for sports candidates and legal aids.
10. Technologically advanced ICT enabled classrooms having LCD projectors and internet connectivity and digitalized library resources augmenting the teaching-learning process.
11. Curriculum is integrated with value education, soft skills, field trips, gender studies, outreach activities etc.
12. NEP oriented choice based value added and skill oriented certificate courses are provided to all the students.
13. AIMAN Placement and Training Cell provides opportunities for aspirants to experience competitive examination exposure and live internship and project facilities.
14. Institution- Industry collaboration is activated through MoUs nearly in 30 numbers in all the departments to provide placement, internship etc.,
15. AIMAN Incubation Cell and IIC offer skill based training for entrepreneurship and start up opportunities.
16. Students are trained on gender related activities, electoral literacy, awareness on various socio-economic issues and the needs of girl children and women through NSS, YRC and 14 other clubs and are made to

render their service in the five adopted villages under UBA and nearby community.

Institutional Weakness

1.   AIMAN college is unable to introduce new courses based on NEP regulations due to non-autonomous status.

2.   Limited research opportunities available to students and staff due to absence of research departments in the college.

3.   Only few patents and no research projects, start-ups during this period.

4.   Placement and training division is engaged with limited number of aspirants only, thogh offered jobs, joining .

5.   Students enrolment in PG courses is minimal.

Institutional Opportunity

 1.   Free Transport facilities can be availed from the newly established bus terminus and market facilities nearby within 5 km is expected to be commissioned by the state government.

2.   Innovation and incubation for the budding entrepreneurs and business start-ups by providing training and avenues with an exclusive new building.

3.   With more than 50% of Ph.D qualified staff, the research centres and project funding can be improved with the seed grant approval from the institution.

4.   Alumnae initiatives in placement and training from all part of the country and abroad.

5.   Collaboration and linkages with universities and colleges will increase exchange of student and faculty programs.

6.   Green initiatives taken by the college marching towards sustainable energy usage.

7.   The Management is willing to support with any amount of Capital Expenditure required for Infrastructure development needed for the future courses & research facilities.

8.The Management strongly believes in Faculty Development initiatives & support measures needed for the Institution.

Institutional Challenge

1.   Beneficiary for training and placement are minimal due to their personal constraints, though selected, job acceptance ratio is low.

2.   First generation learners and rural background of the students necessitates the faculty to invest more time in teaching and learning.

3.   Promotion of PG and research studies is complex for the girl students due to restrictions from the family.

4.   Framing NEP based curriculum due to lagging of autonomous status.

5.   Approval of research project funding from national level organizations.

6.   Establishment of research departments due to complex regulations of universities.

1.3 CRITERIA WISE SUMMARY

Curricular Aspects

The institution being affiliated to Bharathidasan University follows the curriculum prescribed by the university with its own methodologies for effective implementation and delivery of the curriculum. All the programmes are incorporated with Outcome-Based Education (OBE), as prescribed by the University in the curriculum with academic flexibility. Bridge courses are also conducted to fill up the gap in communication. Communication lab is used to enhance communication skills. Library hour is allocated once in a week. The Continuous Internal Assessment is conducted periodically, which includes seminar or assignment and examination.

For an effective outcome, Class Committee Meeting and Mentor Mentee system is observed. Parents Teachers Association meetings are conducted for discussing the students' performance and personality. All the activities are followed regularly by IQAC. SGRC (Student Grievance Redressal Cell) has been run by the college to rectify the queries of the students including internals.

Add on courses are conducted every year to enrich the curriculum. Each department organises the courses on a specific topic, which is beneficial for the students. In the last five years, 73% of students got benefited by enrolling in 52 add on courses. The students are also encouraged to do courses on Swayam / NPTEL to enrich their knowledge in their respected fields.

Seminars, Industrial Visits, Projects, Internships, Technical sessions are given for experimental as well as participative learning. 77% of students have actively participated in internships, projects, field work and industrial visits. The college grooms our students as considerate, compassionate and value based professionals with ethics. The college promotes cross cutting issues relating to Professional Ethics, Human Values, Health / Nutrition, Entrepreneurial Development, Gender Equity and Environmental Sustainability. Skill based programs and value enrichment programs are organised for the benefit of the students.Activities based on Part V in curriculum is also executed.

Feedback plays a crucial role for the growth of any institution. Hence, the feedback is collected through a structured questionnaire from students, staff, parents, and alumni. It is analysed and based on the inference, necessary action is executed efficiently and is displayed on the college website.

Teaching-learning and Evaluation

The institution serves with a vision "Education to Women is Education to Society" and nurture the female students become responsible and resourceful individuals beneficial to the society. The institution moulds its teaching learning, and evaluation system starting from the admission process till ensuring achievements. The institution follows transparent and well - administered mechanism in align the government norms for self - financing colleges.

The average number of students in the college during the assessment period is 1082. The strength of full-time teachers against the sanctioned posts is 100%, and the student-teacher ratio is 17:1. Maintaining this ratio as a vital metric for the success of the students, not only eases the workload for educators, but also emphasizes the quality over quantity in teaching and grading.

Above 50% of full-time teachers are qualified with NET/SET/PhD. The highly motivated faculty comprises 58 Assistant Professors, out of which 25 have qualified with NET/SET /Ph.D . The average teaching experience of the faculty is 4 years.

Our members of the faculty meticulously plan lectures and maintain weekly logs of classroom activities are actually delivered in the classrooms. Faculty Development Programs upgrade their pedagogical skills. Innovative teaching methods and ICT tools aid effective curriculum delivery. Other learning platforms like Google Classroom, and Open Educational Resources enhance effective teaching-learning environment. Bridge courses are offered to the students for their smooth transition to the relevant curriculum.

The institution follows a student - centered learning environment that includes different methodologies such as experiential learning, participative learning, and problem-solving methods by engaging students in hands-on laboratory experiments, internships, field trips, projects, guest lectures, conferences, sports, fine arts and competitions etc.,

Feedback is obtained from students to ensure that teaching is student-centric. The institution's grievance redressal mechanism helps the students to register their internal and external exam-related grievances. Transparency is maintained in the grievance resolution process.

POs, PSOs, and COs are prescribed by Bharathidasan University to which the institution is affiliated and are stated and displayed on the website. The achievement of learning outcomes is analyzed in Result Analysis.

The average pass percentage for the assessment period is 96%.

Research, Innovations and Extension

Intellectual Property Rights Cell facilitates awareness among the students and faculty members about discovery of new knowledge and innovation, copyrights, patents and their importance in today's world. The IPR cell provides legal support for filing patents and copyrights. Entrepreneurship Development Cell works with the aim of creating entrepreneurs and supporting their ventures. Programmes related to Indian Knowledge System, Intellectual Property Rights and Entrepreneurship are given to students to improve their critical thinking and research attitude.

Faculty members have published 35 papers in UGC Care listed and Scopus indexed journals. 3 books and 48

chapters in Books / Papers in Conference Proceedings have been published in the last five years. Management motivates the faculty members by providing 50% reimbursement for articles published in the UGC approved journals. 3 patents have been filed. About 80 % of faculty members undergone NEP orientation for 10 days, updated and received graded certificates offered by BDU and Malavia mission.

Holistic development of students is ensured through extension activities. National Service Scheme, Unnat Bharat Abiyan, Red Ribbon Club, Youth Red Cross, LEO, ECO club, Gender Championship Club etc. Electoral Literacy Club organize tree plantation, water conservation, Beti Bacho Beti Padhao, environmental awareness, women empowerment, AIDS awareness, blood donation camp, health checkup camp, old age / orphanage home visits, Swachh Bharat camps and rallies to sensitize the students about social issues.

These activities promote a strong college-community linkage and help the students to hone their leadership, organizational and communication skills. 60 outreach programmes have been organized through the clubs and departments. LION'S club of Premium, Trichy, have recognized the management, College and awarded the Leo Club of AIMAN for the societal contribution on and off the campus. A Webinar on "Success Through Fitness" was organised by Yoga club. Many of our faculty memebrs have received certificate of appreciation from Mahatma Gandhi National Council of Rural Education for "Each One Reach One" Covid Mission.

The College has signed 19 MOU's in the past 5 years and 11 more aditions to provide placement and training programmes, internship, industrial visit, student / faculty exchange and collaborative research.

Infrastructure and Learning Resources

The college has sufficient infrastructure to support both academic and extracurricular activities. There are 40 classrooms, 07 laboratories, and 02 sewing studios spread within three connected blocks. Clubs, Incubation Cell, Exam Cell, and IQAC have their own rooms. Additional shared amenities include a communication lab, an auditorium, a seminar hall, visitors' lounge, reprographic room, canteen etc. Rest rooms and RO water system in all the floors, Wi-Fi access, AI enabled biometric system, public addressing system, 114 CCTV cameras, intercom facility and ample parking space. There is an open stage for competitions and heritage celebrations. The college takes care of the physical and mental health of the students by providing indoor and outdoor sports facilities.

The organization provides 12 buses, 2 mini vans and 2 more vehicles for transportation. Other unique amenities at the facility include an incineration machine and napkin dispenser, a sanitizer dispenser, a ramp and differently abled person's restrooms, a counselling room, a dispensary with a sick room, rainwater harvesting, generators, and fire extinguishers.

There are more than 12,000 books in the digitalized library which comprise 2400 different language books; 2100 reference books; and 5200 subject books. There are 850 non-book materials (Question Bank, CD/DVD, Project), 1800 special collections, and 680 non-book materials overall. Using the "NIRMALS" library software, the library is completely automated. Periodicals, dissertation reference, and digital library have their own section. The library offers free internet connection for students to browse e-resources. Bar codes are utilized for user gate entry marking and circulation services. Every new student at the college has access to OPAC and search articles in e-journals.

The college offers a variety of Wi-Fi enabled ICT facilities. The college provides 180 desktop computers and 13 laptops for students equipped with the newest hardware and software that is authorized. The college takes the required steps to maintain its facilities and has digitized the administrative process. The college features a

well-constructed hostel with 121-rooms with contemporary amenities that can accommodate more than 700 students. The hostel is equipped with solar water heaters, hygienic cooking mechanism, rainwater harvesting and prayer halls for men and women.

Student Support and Progression

The institution has strong student support system which works for the benefit of the students who are meticulously helped by the institution to obtain Government scholarships worth Rs. 43.28 lakhs for the assessment period. The conjoint efforts of the management and philonthropist has resulted in the contributtion of scholarship and concession in fee which totals to Rs. 60.98 lakhs during the assessment period. It is offered to the students who excel in academics and are economically weak. On an average, 51% of the students have received scholarships.

The college has a policy to have student representatives in all the clubs and committees and implements mentor - mentee system for the benefit of the students. The college organizes programs periodically to improve the soft skills, entrepreneurial skills, computational skills and life skills of the students. 58.6% of the students have been provided career guidance and training for qualifying the competitive examinations. The students are motivated to pursue their Higher Education. AIMAN Training and Placement Cell equips the students to face the interviews and gets them placed in reputed companies. As many are first generation graduates, their aim is limited to obtaining a degree alone. Considering the needs of the economically downtrodden, the college offers part time job opportunities within the campus through which students can reduce their stress in paying their fees and be self-dependent through earn while you learn scheme (Incubation).

The students are encouraged to participate in co-curricular and extra-curricular events organized inside and outside the institution. 25.8% of the students have participated in various events and have received 36 recognitions for their outstanding performance which includes trophies and certificates in State and National events. The college has a Students Academic Council and the representatives from each class can report IQAC, Principal and Management on their needs. The college has an effective Anti-ragging, Internal Complaints Committee and Student Grievance Redressal mechanism. There is a registered Alumni Association which contributes in the form of books and scholarship for the students as well as any requirements of the college. All these initiatives contribute to the holistic development of the institution.

Governance, Leadership and Management

The college is led by a proactive and progressive management. The college committee is responsible for approving all the policies and procedures. The principal adheres to a delegation of authority system to realize the college's vision and mission. Senior staff representatives actively participate in various committees and statutory bodies. Through an academic calendar, planned at the start of each academic year, the successful execution of all activities are ensured.

The management, principal, senior faculty members and IQAC finalize the quality policies. The student academic council and student representation in various clubs enable their active participation in all endeavours. The college demonstrates participative management by involving all stakeholders in its activities.

E-Governance is implemented through ERP software for academics and administration, Nirmal software in Library Management system and Tally software in the finance section. Admissions are made through online

mode, and library is fully automated to support the all to access the necessary learning resources.

Staff performance appraisal is done and suggestions are given for the areas of improvement to enhance their research and professional development. Reimbursement is also provided for participation in seminars / conferences / workshops, publications etc., Our college is a member of the ICT academy since 2020. Both staff and students are motivated to enrich their skills freely through the training programmes offered by ICT Academy.

Effective staff welfare measures including festival bonus, salary advance without interest, hostel accommodation, free conveyance facility for teaching and non-teaching staff, PF, medical insurance, refreshment and scholarship for employee's children are also provided.

The institution has developed strategies for mobilizing resources and ensures transparency in financial management as per its vision and mission. The main focus of budget allocation is to improve and support teaching and learning. Financial audit, academic and administrative audit are conducted every year.

IQAC ensures the quality and enhances the academic and administrative procedures by conducting internal and external audit every year. In order to evaluate the teaching and learning process, the IQAC regularly engages with all stakeholders and gathers feedback. Action is taken based on the analysis and is displayed on the college website.

Institutional Values and Best Practices

Gender studies course as prescribed by Bharathidasan University curriculum imparts gender sensitization. The institution conducts gender sensitization programs in the adopted villages through extension activities. The Anti-Ragging Cell, Internal Complaint Committee and Grievance Redressal Committee ensure the timely redressal of issues. The institution has facilities for women such as a dispensary with sick room, sanitary napkin dispenser, incinerator and a counselling cell.

Solar panel, solar heater, water level sensor, water level controller and LED bulbs are used as alternate sources of energy. The institution collaborates with authorized organizations for the disposal of solid and e-waste. The institution has garden waste management, sewage treatment plant, RO units and incinerator facilities to manage the degradable and non-degradable waste. Rain water harvesting, open well, bore well, water sprinkler, tanks and water distribution system are used for water conservation. Restricted automobile entry, pedestrian pathways, ban on plastic, off campus vehicle parking, use of cycles on campus and green landscaping are the green initiatives taken by the institution. Green, energy and environmental audits are done periodically and actions are taken immediately as per the recommendations. Green library and herbal garden provides a pleasant atmosphere.

The institution has ramps, washrooms, wheelchair, signage board and Non Visual Desktop Access software for the differently-abled students. Transgender toilet facility is also available at the visitor hall.

The institution provides an inclusive environment and promotes tolerance and harmony towards cultural, linguistic, communal and socio-economic diversity and sensitization through celebration of National / International commemorative days, events and festivals. Programmes are organized to sensitize the students to constitutional obligations, rights, values and duties as citizens and about the rights and values of exercising the votes through the electoral literacy club.

In accordance with the vision of the institution, the needy students are provided with management scholarships and are motivated to foster their entrepreneurial skills. Institution Innovation Council motivates students to develop their own strategies for start ups and the Incubation Cell provides opportunities to display their skills in entrepreneurship. The institution provides holistic education catering to the academic, physical, social, economical, moral and spiritual well being of the students.

2. PROFILE

2.1 BASIC INFORMATION

Name and Address of the College	
Name	AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN
Address	AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN, K.SATHANUR, TIRUCHIRAPPALLI-620021
City	TIRUCHIRAPPALLI
State	Tamil Nadu
Pin	620021
Website	www.aimancollege.edu.in

Contacts for Communication					
Designation	Name	Telephone with STD Code	Mobile	Fax	Email
Principal	B. VANI	0431-6600874	7305037891	-	aimaniqac@aimancollege.edu.in
IQAC / CIQA coordinator	B.FAHAMEDA THABASEEM	-	9790078357	-	bcabfvp@aimancollege.edu.in

Status of the Institution	
Institution Status	Self Financing

Type of Institution	
By Gender	For Women
By Shift	Regular

Recognized Minority institution	
If it is a recognized minroity institution	No

Establishment Details

State	University name	Document
Tamil Nadu	Bharathidasan University	[View Document](#)

Details of UGC recognition

Under Section	Date	View Document
2f of UGC	12-04-2019	[View Document](#)
12B of UGC	12-04-2019	[View Document](#)

Details of recognition/approval by stationary/regulatory bodies like AICTE,NCTE,MCI,DCI,PCI,RCI etc(other than UGC)

Statutory Regulatory Authority	Recognition/Approval details Institution/Department programme	Day,Month and year(dd-mm-yyyy)	Validity in months	Remarks
No contents				

Recognitions

Is the College recognized by UGC as a College with Potential for Excellence(CPE)?	No
Is the College recognized for its performance by any other governmental agency?	No

Location and Area of Campus

Campus Type	Address	Location*	Campus Area in Acres	Built up Area in sq.mts.
Main campus area	AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN, K.SATHANUR, TIRUCHIRAPPALLI-620021	Urban	6.35	12034.38

2.2 ACADEMIC INFORMATION

Details of Programmes Offered by the College (Give Data for Current Academic year)						
Programme Level	Name of Programme/Course	Duration in Months	Entry Qualification	Medium of Instruction	Sanctioned Strength	No.of Students Admitted
UG	BA,English,	36	HSC	English	60	29
UG	BCom,Commerce,	36	HSC	English	60	42
UG	BCom,Commerce,Computer Applications	36	HSC	English	60	43
UG	BSc,Computer Science,	36	HSC	English	50	37
UG	BCA,Computer Applications,	36	HSC	English	50	41
UG	BSc,Nutrition And Dietetics,	36	HSC	English	80	66
UG	BBA,Business Administration,	36	HSC	English	60	22
UG	BSc,Mathematics,	36	HSC	English	60	12
UG	BSc,Physics,	36	HSC	English	40	0
UG	BSc,Apparel And Fashion Technology,	36	HSC	English	40	31
UG	BSc,Psychology,	36	HSC	English	40	39
PG	MA,English,	24	UG	English	25	11
PG	MCom,Commerce,	24	UG	English	35	20
PG	MSc,Computer Science,	24	UG	English	40	5
PG	MSc,Food Service	24	UG	English	25	21

Management And Dietetics,						

Position Details of Faculty & Staff in the College

Teaching Faculty												
	Professor				**Associate Professor**				**Assistant Professor**			
	Male	Female	Others	Total	Male	Female	Others	Total	Male	Female	Others	Total
Sanctioned by the UGC /University State Government	0				0				0			
Recruited	0	0	0	0	0	0	0	0	0	0	0	0
Yet to Recruit	0				0				0			
Sanctioned by the Management/Society or Other Authorized Bodies	0				0				62			
Recruited	0	0	0	0	0	0	0	0	0	62	0	62
Yet to Recruit	0				0				0			

Non-Teaching Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				11
Recruited	2	9	0	11
Yet to Recruit				0

Technical Staff				
	Male	**Female**	**Others**	**Total**
Sanctioned by the UGC /University State Government				0
Recruited	0	0	0	0
Yet to Recruit				0
Sanctioned by the Management/Society or Other Authorized Bodies				0
Recruited	2	7	0	9
Yet to Recruit				0

Qualification Details of the Teaching Staff

Permanent Teachers										
Highest Qualification	**Professor**			**Associate Professor**			**Assistant Professor**			
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	13	0	13
M.Phil.	0	0	0	0	0	0	0	21	0	21
PG	0	0	0	0	0	0	0	28	0	28
UG	0	0	0	0	0	0	0	0	0	0

Temporary Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Part Time Teachers									
Highest Qualification	Professor			Associate Professor			Assistant Professor		
	Male	Female	Others	Male	Female	Others	Male	Female	Others	Total
D.sc/D.Litt/ LLD/DM/M CH	0	0	0	0	0	0	0	0	0	0
Ph.D.	0	0	0	0	0	0	0	0	0	0
M.Phil.	0	0	0	0	0	0	0	0	0	0
PG	0	0	0	0	0	0	0	0	0	0
UG	0	0	0	0	0	0	0	0	0	0

Details of Visting/Guest Faculties				
Number of Visiting/Guest Faculty engaged with the college?	Male	Female	Others	Total
	0	3	0	3

Provide the Following Details of Students Enrolled in the College During the Current Academic Year

Programme		From the State Where College is Located	From Other States of India	NRI Students	Foreign Students	Total
UG	Male	0	0	0	0	0
	Female	898	22	9	1	930
	Others	0	0	0	0	0
PG	Male	0	0	0	0	0
	Female	76	4	0	0	80
	Others	0	0	0	0	0

Provide the Following Details of Students admitted to the College During the last four Academic Years

Category		Year 1	Year 2	Year 3	Year 4
SC	Male	0	0	0	0
	Female	9	12	16	18
	Others	0	0	0	0
ST	Male	0	0	0	0
	Female	0	0	1	1
	Others	0	0	0	0
OBC	Male	0	0	0	0
	Female	330	382	358	397
	Others	0	0	0	0
General	Male	0	0	0	0
	Female	0	0	4	2
	Others	0	0	0	0
Others	Male	0	0	0	0
	Female	0	0	0	0
	Others	0	0	0	0
Total		339	394	379	418

Institutional preparedness for NEP

1. Multidisciplinary/interdisciplinary:	The institution offers bridge course to the students to fill up the subject knowledge gap and enhance their learning in a student centric method of teaching followed in the institution. BDU offers a variety of subjects across all courses which enables us to offer a wide range of subjects like presentation skills, functional skills, fundamentals of Internet, nutrition for women, nutrition for health and fitness, jewelry making and hand embroidery. Second year students of any programme can opt for any course offered by other departments. 51 interdisciplinary courses had been offered and 454 students are being benefitted. Tailoring, dress making and Tally is given along with IECD for the students and 100 students are being benefitted. Certificate in Library and Information Science (CLIS) is being introduced as a concurrent certificate course and 24 students are benefitted.
2. Academic bank of credits (ABC):	Academic Bank of Credits is an integral part of National Education Policy. The College is affiliated to Bharathidasan University, Tiruchirappalli and will register in Academic Bank of Credits after the intimation from Bharathidasan University. As suggested by NEP-2020, the institution offers a curriculum as Choice Based Credit System (CBCS) as designed by the University which enables the students to study on a multi-disciplinary mode. The institution has AISHE code (C-35778). It is updated regularly for the past 12 years. UMIS portal is updated till 2023-2024.
3. Skill development:	Training in various disciplines of skill development includes soft skills, life skills, ICT skills, language skills, competitive exam training, and entrepreneurial development. These programmes have been conducted by all the departments. Hence the entire student community is benefited by utilizing language labs, Institution Innovation Council and Incubation Centre. Business Development Cell of BDU offer certificate and diploma courses which can be opted by students as concurrent courses.
4. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course):	Knowledge about Indian languages, culture and medicine is given through curriculum as well as extra-curricular activities. Bridge course to facilitate the students to learn English is being conducted every year bilingually as per NEP 2020. Under non-major elective Basic Tamil or special Tamil is given for students based on their need. Special Tamil is given

	for those who have studied Tamil up to Higher Secondary but have not taken under Part II. The college also organizes various cultural events and celebrates regional festivals such as Pongal day and Onam. 75th Azaadi Ka Amrit Mahotsav was celebrated with great zeal to imbibe Nationalism and India's Cultural Heritage in the minds of students.
5. Focus on Outcome based education (OBE):	The Institution focuses on student-centric education as recommended by NEP. Class committee meetings are conducted through which the needs of the students are identified and action taken is published in the website. Mentor-mentee system is followed with a ratio of 20:1 to address the individual needs of students through the meetings conducted once in a month.
6. Distance education/online education:	The institution utilizes digital platforms wherever needed. The institution encourages students to take up online certificate courses offered by SWAYAM-NPTEL and MOOCs. So far 6 students have ben benefitted by NPTEL. AIMAN college is a local chapter for NPTEL/ Swayam bearing number LC 4590 and Mrs. Revathi. G, Asst. Professor, Dept. of Commerce is appointed as SPOC and conducted placement training for around 50 final year students and obtained graded certificates.

Institutional Initiatives for Electoral Literacy

1. Whether Electoral Literacy Club (ELC) has been set up in the College?	Yes, the college has set up Electoral Literacy Club in the year 2022 with a mission to promote electoral awareness and civic engagement among students. Through a series of impactful programs and initiatives, the club aims to empower individuals with the knowledge necessary to participate meaningfully in the democratic process.
2. Whether students' co-ordinator and co-ordinating faculty members are appointed by the College and whether the ELCs are functional? Whether the ELCs are representative in character?	As in the case of all other clubs carrying out Extension Activities, the college has appointed a faculty Ms. S. Zubaida Banu, Assistant Professor of English as the coordinator of ELC to guide the student members. At present, the club has 110 members who have been actively participating in various activities initiated by the club. The club functions with the objectives of imparting the youth

	with the concepts of representative democracy, voter registration, voting, significance of Indian General Elections, the election process and the importance of civic participation.
3. What innovative programmes and initiatives undertaken by the ELCs? These may include voluntary contribution by the students in electoral processes-participation in voter registration of students and communities where they come from, assisting district election administration in conduct of poll, voter awareness campaigns, promotion of ethical voting, enhancing participation of the under privileged sections of society especially transgender, commercial sex workers, disabled persons, senior citizens, etc.	On account of assembly election 2021, NSS units I and II organized a one day Election Awareness Rally at Olaiyur on 12.3.21, led by our NSS programme officers Mrs. R. Vanaja and Mrs.Y. Ferinisha. Nearly 100 NSS volunteers participated in the rally carrying placards and raising slogans on the importance of voting. Principal and Director of our college encouraged the volunteers to be a part of all welfare activities. As per the instruction of our District collector Thiru S. Sivarasu IAS, voters awareness contest was conducted on the title "My Vote is My Future" on 28.3 2022. The objective of this programme was to strengthen the democracy through the active involvement of students in the election. On the account of the 75th Independence day celebrated on 16.8.22, Dr. N. Fiverose, coordinator of Electoral Literacy Club gave a speech on 'My Vote is My Right' and Ms. M. Fathima Mubin student of II BBA recited a verse on the title 'My India and My Right'. Awareness on Voter's Rights conducted on Voter's Day on 25.1.2023, educated the students about their rights and responsibilities as voters.
4. Any socially relevant projects/initiatives taken by College in electoral related issues especially research projects, surveys, awareness drives, creating content, publications highlighting their contribution to advancing democratic values and participation in electoral processes, etc.	The Electoral Literacy Club at AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN remains committed to promoting electoral literacy and civic engagement. Through various programs and initiatives, our students are becoming conscious about the values of their civic rights. NSS units I and II organized 13th National Voter's Day celebrations on 25.1.2023 at the college premises. Ideas of the students about their right to voting was exhibited in the form of essays and drawings. Voter's Awareness Program conducted on 8.2.2023 in the form of activities for students from grade 6th to 10th at the local government school, gained them practical experience and knowledge about their rights as voters. National Constitution Day conducted on 24.11.2023, served as a poignant reminder of India's dedication to democratic values and provided an opportunity for the participants to reaffirm their commitment to the principles enshrined in the Indian Constitution. Even prior to the election YRC participated in the 100% voting awareness rally on

	18.3.2024 from Periyar, Centenary Memorial Matric Hr. Sec School to LIC colony. The volunteers of the club created public awareness through distributing pamphlets, holding the placards with slogans and emphasizing the importance of voting to the public.
5. Extent of students above 18 years who are yet to be enrolled as voters in the electoral roll and efforts by ELCs as well as efforts by the College to institutionalize mechanisms to register eligible students as voters.	The Electoral Literacy Club at AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN remains committed to promoting electoral literacy and civic engagement. Institution identified students having voter id and those who are not having voter id. These students are educated about the prerequisitite documents required for enrolment under voters list. Our institution is confident to enroll those not having voters id before forth coming assembly election in 2026. Through various programs and initiatives, our students are becoming conscious about the values of their civic rights.

Extended Profile

1 Students

1.1

Number of students year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
987	1073	1149	1192	1141

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2 Teachers

2.1

Number of teaching staff / full time teachers during the last five years (Without repeat count):

Response: 146

File Description	Document
Upload Supporting Document	[View Document](#)
Institutional data in prescribed format	[View Document](#)

2.2

Number of teaching staff / full time teachers year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
58	53	57	64	59

3 Institution

3.1

Expenditure excluding salary component year wise during the last five years (INR in lakhs)

2022-23	2021-22	2020-21	2019-20	2018-19
364.94	251.57	192.45	423.45	376.09

File Description	Document
Upload Supporting Document	[View Document](#)

04-07-2024 05:18:34

4. Quality Indicator Framework(QIF)

Criterion 1 - Curricular Aspects

1.1 Curricular Planning and Implementation

1.1.1

The Institution ensures effective curriculum planning and delivery through a well-planned and documented process including Academic calendar and conduct of continuous internal Assessment

Response:

At AIMAN College of Arts and Science for Women in Trichy, we are committed to deliver a comprehensive and enriching educational experience that prepares our students for success in their chosen fields. As an institution affiliated with Bharathidasan University, we adhere closely to the curriculum guidelines set forth by the university, ensuring that our academic programs meet the highest standards of quality and relevance. If there is any grievance regarding the internals or externals, it is received through the Grievance Cell and steps are being taken to take the issue to the particular authority in the University and remedies are updated.

Our approach to curriculum delivery begins with meticulous planning. The college calendar aligns with the schedule provided by Bharathidasan University, serves as a roadmap for the academic year, facilitating smooth coordination of activities and ensuring timely completion of syllabi through Class Committee Meeting. Examinations are conducted at regular intervals for Continuous Internal Assessment. Assignments will be given after an orientation. Throughout the year, our Internal Quality Assurance Cell (IQAC) convenes regularly to assess and analyse the evolving educational needs of our institution.

At AIMAN College, we believe in a Learner-Centric approach and Outcome-based education, with a strong emphasis on strengthening the gap between learning and teaching. To support this philosophy, we offer bridge courses at the beginning of each semester, designed to help smooth transition of first year students from school to college. Additionally, we conduct Add on / Value added courses to second and final year students to enhance areas other than curriculum to help them learn their academic side well.

Furthermore, we recognize the importance of holistic development and enrichment outside the classroom. Our well-stocked library, along with departmental libraries, provides students with access to a wealth of resources to support their academic pursuits. To promote a culture of reading and lifelong learning, we offer dedicated library hours and the Book Club encourages students to read and explore new interests and expand their horizons.

Parental involvement is another cornerstone of our educational philosophy. We regularly convene Parent-Teacher Association (PTA) meetings to discuss semester analyses, internal assessments and other matters of mutual interest. These meetings serve as valuable forums for collaboration and partnership, fostering a strong sense of community between teachers, parents, and students.

In addition to our core academic programs, we offer a wide range of co-curricular and extracurricular activities like Industrial visits, Internships and Entrepreneurial activities, and Project works to have hands

on training in their field and to enrich the students with curriculum based knowledge. We also provide the students with needed mentor mentee council power backup to ensure that each student get stability and balance while learning in our college and become a well-rounded human being for the society.

In conclusion, we deeply committed to provide an educational experience that empowers our students to achieve their full potential. We strive to uphold the highest standards of academic excellence and student success.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

1.2 Academic Flexibility

1.2.1

Number of Certificate/Value added courses offered and online courses of MOOCs, SWAYAM, NPTEL etc. (where the students of the institution have enrolled and successfully completed during the last five years)

Response: 52

File Description	Document
List of students and the attendance sheet for the above mentioned programs	[View Document](#)
Institutional programme brochure/notice for Certificate/Value added programs with course modules and outcomes	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Evidence of course completion, like course completion certificate etc. Apart from the above:	[View Document](#)

Other Upload Files	
1	[View Document](#)

1.2.2

Percentage of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

Response: 73.17

1.2.2.1 Number of students enrolled in Certificate/ Value added courses and also completed online courses of MOOCs, SWAYAM, NPTEL etc. as against the total number of students during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
950	771	794	733	807

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

1.3 Curriculum Enrichment

1.3.1

Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability in transacting the Curriculum

Response:

AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN was established in 2000 with a vision to upgrade women in the field of Higher Education. Awareness about the crosscutting issues related to Professional Ethics, Gender, Human Values, Environment and Sustainability are also given through co-curricular activities conducted by the Departmental activities and clubs with a vision to help the students to meet these issues with more confidence.

Through the curriculum of Bharathidasan University, subjects related to these crosscutting issues are addressed. To impart Professional Ethics, Professional English 1 and Professional English 2 are given to all the students. Under the Skill Based Electives the following subjects are given

1. Overview of Customer Relationship Management
2. CRM in Service Marketing and Its Tools
3. CRM Virtual Marketing
4. Introduction to Office Management
5. Office Management Tools SBE III
6. Communication and Interpersonal Skills
7. Sales Management
8. Retail Management

Soft Skill Development Course is given for all the final year UG students which will help them manage themselves and improve their professional skills. Issues related to gender should be faced and solved by the educated women. Hence Gender Studies is included in the final year UG syllabus. To impart human values, Value Education is included in first year syllabus.

Protecting the environment is the most needed culture in today's scenario where the world is affected by pollution. So through Environmental Studies, rights and responsibilities about protecting the environment is inculcated in the students. Our country is rich with traditional heritage which is brought to the perception of the students through SBE paper like Tourism and Travel Agency, Cultural Tourism and Tourism Product.

Various co-curricular programmes are also organised through webinars, awareness programmes and Skill Development Programmes. Our students are made to master Soft skills for personal and professional life. Reading is an essential skill which was imbibed through an awareness programme "Vasipea Swasam". Seminar on "Trends and Opportunities in Web Development Programme" and "Opportunity Identification and Value Creation in Entrepreneurship" were conducted to master Professional Ethics.

Gender should not be a barrier for women empowerment. So empowerment related to gender issues including an awareness to have healthy diet was provided to our students through our District Child Development Project Officer.

Human values given through our co-curricular activities include Anti-Drug Awareness Programme on : "Drive Against Drugs", visiting the senior citizens in Samy Kalvalyam Senior Citizens Home etc., Our students were given a special lecture on "How can I Better cope with Emotional Stress" by Mr. Randeep Rajkumar Devanbu, Clinical Psychologist. Reading relaxes and enriches the mind and the soul. So a talk on "Reading and Reviewing" to make our students not just to read a book but also to review the books read. In order to make our students more conscious about the environmental activities and to create awareness in our students on Environment and Sustainability programmes like distributing and planting tree saplings and keeping the environment green were also conducted through Unnat Bharat Abiyan and Youth ExNora.

File Description	Document
Upload Additional information	View Document

1.3.2

Percentage of students undertaking project work/field work/ internships (Data for the latest completed academic year)

Response: 77.3

1.3.2.1 **Number of students undertaking project work/field work / internships**

Response: 763

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

1.4 Feedback System

1.4.1

Institution obtains feedback on the academic performance and ambience of the institution from various stakeholders, such as Students, Teachers, Employers, Alumni etc. and action taken report on the feedback is made available on institutional website

Response: A. Feedback collected, analysed, action taken& communicated to the relevant bodies and feedback hosted on the institutional website

File Description	Document
Feedback analysis report submitted to appropriate bodies	[View Document](#)
At least 4 filled-in feedback form from different stake holders like Students, Teachers, Employers, Alumni etc.	[View Document](#)
Action taken report on the feedback analysis	[View Document](#)
Link of institution's website where comprehensive feedback, its analytics and action taken report are hosted	[View Document](#)

Criterion 2 - Teaching-learning and Evaluation

2.1 Student Enrollment and Profile

2.1.1

Enrolment percentage

Response: 65.09

2.1.1.1 **Number of seats filled year wise during last five years (Only first year admissions to be considered)**

2022-23	2021-22	2020-21	2019-20	2018-19
339	394	379	418	469

2.1.1.2 **Number of sanctioned seats year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
606	615	614	617	619

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list as published by the HEI and endorsed by the competent authority	[View Document](#)
Document related to sanction of intake from affiliating University/ Government/statutory body for first year's students only.	[View Document](#)

2.1.2

Percentage of seats filled against reserved categories (SC, ST, OBC etc.) as per applicable reservation policy for the first year admission during the last five years

Response: 65.09

2.1.2.1 **Number of actual students admitted from the reserved categories year wise during last five years (Exclusive of supernumerary seats)**

2022-23	2021-22	2020-21	2019-20	2018-19
339	394	379	418	469

2.1.2.2 Number of seats earmarked for reserved category as per GOI/ State Govt rule year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
606	615	614	617	619

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Final admission list indicating the category as published by the HEI and endorsed by the competent authority.	[View Document](#)
Copy of communication issued by state govt. or Central Government indicating the reserved categories(SC,ST,OBC,Divyangjan,etc.) to be considered as per the state rule (Translated copy in English to be provided as applicable)	[View Document](#)

2.2 Student Teacher Ratio

2.2.1

Student – Full time Teacher Ratio
(Data for the latest completed academic year)

Response: 17.02

2.3 Teaching- Learning Process

2.3.1

Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences and teachers use ICT- enabled tools including online resources for effective teaching and learning process

Response:

Every Department at the inception of the academic year plans the **Department Academic Calendar** in such a way that has maximum place for student centric methods. Science course offer **laboratory facilities** to provide them experiential learning in their relevant topics.

Bridge courses are being conducted every year for the students to bridge the gap in learning the courses in English. Communication Labs are also used to equip them with communication skills.

Teachers use ICT enabled tools for effective teaching-learning process. ICT enabled classrooms facilitates the teaching learning process through **PPT presentations which helps in the interactive mode of teaching. Library is learner centric accessible from anywhere.** There are 12,000 books in the digitalized library. Using the "NIRMALS" library software, the library is completely automated. The Institution offers free internet connection for students. The students have access to OPAC and can search articles in e-journals.

Performance of the staff and the completion of the syllabus and their needs if any are discussed openly in the class committee meetings which comprises of slow, medium and fast learners. These students represent the difficulties of the learners if any. Even if there are no complaints steps are taken to provide adequate materials and other learning supports to the students because of which our institution always has a list of students every year bagging university ranks.

Invited talks and seminars provide to the students with added experience in their relevant disciplines. **Industrial Visits are conducted** in accordance with their programme requirement. Students are regularly going for internships and field visits as a part of experiential learning.

The institution has a vibrant policy on enhancing its academic scope with a view of introducing innovations across the range of its disciplines and improving the learning experience of its students. Thus each department offers Add-on courses based on the need and interest of the students to experience their desired field of study along with the progrmmes.

Conferences and workshops are conducted every year for the improvement of the knowledge of students and also to present papers related to the latest trends in each discipline. Students are given opportunities to actively contribute to the college magazine. In addition to this the students are encouraged to test their ability with other students in competition by presenting papers in National seminars and conferences and also to compete in the inter-collegiate competitions. Our students have proved themselves and secured overall championships in National Level competitions.

Some of the UG programmes and all the PG programmes have projects which are eagerly done by the students to in their respective disciplines. **Quiz competitions, group discussions, debates etc.,** are also encouraged to impart the problem solving ability of the students in addition to the programmes organized by the Department of Mathematics. Training for competitive examinations is also given freely and the students are encouraged to crack competitive examinations.

Suggestion boxes are provided to represent the needs of the students. It is analysed and actions are taken immediately.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.4 Teacher Profile and Quality

2.4.1

Percentage of full-time teachers against sanctioned posts during the last five years

Response: 100

2.4.1.1 **Number of sanctioned posts year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
58	53	57	64	59

File Description	Document
Sanction letters indicating number of posts sanctioned by the competent authority (including Management sanctioned posts)	[View Document](#)
Provide Links for any other relevant document to support the claim (if any)	[View Document](#)

2.4.2

Percentage of full time teachers with NET/SET/SLET/ Ph. D./D.Sc. / D.Litt./L.L.D. during the last five years (consider only highest degree for count)

Response: 42.96

2.4.2.1 **Number of full time teachers with NET/SET/SLET/Ph. D./ D.Sc. / D.Litt./L.L.D year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
25	24	28	27	21

File Description	Document
List of faculties having Ph. D. / D.Sc. / D.Litt./ L.L.D along with particulars of degree awarding university, subject and the year of award per academic year.	View Document
Institution data in the prescribed format	View Document
Copies of Ph.D./D.Sc / D.Litt./ L.L.D awareded by UGC recognized universities	View Document

2.5 Evaluation Process and Reforms

2.5.1

Mechanism of internal/ external assessment is transparent and the grievance redressal system is time- bound and efficient

Response:

All internal assessment evaluation goes in line with Bharathidasan University rules and regulations with full intimation to the students and even to parents from time of admission onwards. The internal assessment will be based on a predetermined transparent system involving written test / assignments / seminars / and attendance in respect of theory courses.

Normally for theory papers internal assessment will be based on the following components Attendance, Assignment / Seminar for 10 marks) and Test /Model Exam for 15 marks. For practical courses – attendance, record, laboratory involvement and model practical examination are considered for 25 marks and test 15 marks.

At the beginning of the year, an orientation programme is held to explain the examination evaluation process and the students are informed about various rules and regulations, evaluation methods and the value of minimal mandatory attendance. All respective subject faculties also communicate the information regarding examination pattern and evaluation process. Staff meetings are held periodically to discuss evaluation process. University circulars are displayed on the students notice board for the knowledge of the students.

Completion of portions and provision of materials are ensured through class committee meetings. Materials are made available both as hard and soft copies as well as e-contents from Bharathidasan University e-portal too.

The internal assessment exam schedule is mentioned in the college calendar. Exams are conducted under the strict supervision of the faculty to ensure quality. The faculty evaluates the papers within a week of conduction of test. The evaluated answer scripts are shown to the students in class and faculty undertakes individual grievances if required by the student either in oral or written form.

Performance of the students are intimated to the parents in the Parents Teachers Meeting conducted after

the CIA test. Low level of attendance in case of some students are also intimated to the parents immediately in the PTA meeting. This facilitates the parents to understand the value of attendance in scoring high marks and makes them to support the students in attending the classes regularly.

Faculty evaluates assignments based on the rubric which is also shared with the students. The rubric consists of the following criteria- timely submission, clarity in theme, neatness etc., The evaluated assignments are given back to the students thus maintaining the transparency of the marks assigned and to resolve grievances if any.

Towards the end of the semester the internals are calculated and verified with the students. If there are any discrepancies reported by the students, then they are resolved by the faculty immediately. If there are any issues in the semester examinations it is also resolved by taking it to the concerned authorities.

If there are any grievances regarding the calculation of internals it could be brought to the knowledge of the Internal Grievance Committee also. Action will be taken based on the need and it is conveyed to the concerned student and also in the website. Thus the institution ensures the entire process is transparent, with clear guidelines and timelines communicated to students.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6 Student Performance and Learning Outcomes

2.6.1

Programme Outcomes (POs) and Course Outcomes (COs) for all Programmes offered by the institution are stated and displayed on website

Response:

Teachers and students are aware of the stated programme and course outcomes of the programmes offered by Bharathidasan University.

Programme outcomes and course outcomes for all Programmes offered by the Bharathidasan University are stated and displayed on our college website and communicated to teachers and students.

Mechanism of Communication:

The College has clearly stated learning outcomes of the Programmes and Courses. The following mechanism is followed by the institution to communicate the learning outcomes to the teachers and students.

The Program Outcomes (POs), Program Specific Outcomes (PSOs) and Course Outcomes (COs) are

offered by the Bharathidasan University the same are widely propagated and publicized through various means such as display and/or communication specified hereunder

1. Hard Copy of syllabi and Learning Outcomes are available in the departments for ready reference to the teachers and students Learning Outcomes of the Programs and Courses,

2. Soft Copy of Curriculum and Learning Outcomes of each Programs and Courses are also uploaded to the Institution website for Students/Teachers reference .

3. After attainment of consensus, the same are widely propagated and publicized through various means such as display and/or communication specified hereunder.

- Website
- Classrooms
- Department Notice Boards
- Laboratories
- Parent meet
- Student Induction Programs
- Faculty meetings
- Alumni meetings
- library

While addressing the students, the HODs create awareness on POs, PSOs and COs. The faculty members, class teachers, mentors, course coordinators, program/ISO coordinators also inform the students and create awareness and emphasize the need to attain the outcomes

4. TheCourseOutcomes arecommunicated tothestudentsby therespectivefacultyIn additionto this the course outcomes of all subjects,Lesson plan of a course contains regarding COsand each class is marked according to the COs.

5. Course outcomes of laboratory courses are published in the respective laboratory and in the lab Manual/Student Lab record.

Program Outcomes (POs): POs are incorporate many areas of inter-related knowledge, skills and personality traits that are to be acquired by the students during their graduation.

Course Outcomes (COs): (COs) are direct statements that describe the essential and enduring disciplinary knowledge, abilities that students should possess and the depth of learning that is expected upon completion of a course. They are clearly specified and communicated..

Program specific outcomes (PSOs): are the specific skill requirements and accomplishments to be fulfilled by the students at micro level and by the end of the program.

In all the interactions with the students, awareness on POs, PSOs and COs is consciously promoted.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

2.6.2

Attainment of POs and COs are evaluated.

Explain with evidence in a maximum of 500 words

Response:

2.6.2   Attainment of POs and COs are evaluated

As the college is affiliated to the Bharathidasan University, it takes meticulous initiatives to follow the POs and COs framed by the University. The POs and COs are displayed on the website.

Bharathidasan University ; https://www.bdu.ac.in
College Website ; https://www.aimancollege.edu.in
Apart from POs and COs mentioned by the university, the institution also has framed (Add on course) by introducing certificate courses designed in tune with recent requirements.

METHODS OF IMPLEMENTATION

The evaluation of Program Outcomes (POs) and Course Outcomes (COs) is systematically conducted based on classroom performance, laboratory work, and internal exams. Faculty members support students in achieving these outcomes, guided by a structured lecture plan detailing objectives, outcomes, topic hours, units, assignments, and quizzes for each course. Class internal assessment (CIA) and model exams are scheduled as per the academic calendar.

Regular student presentations on syllabus topics and guest lectures provide practical insights into theoretical concepts. Industrial visits enhance learning, while library visits promote self-learning among students. The college offers various programs with clearly defined outcomes aligned between POs and COs. A rigorous process collects and evaluates data on these outcomes to enhance learning effectiveness.

Assessment of student learning includes continuous evaluation (25% weightage) through cycle tests, seminars, assignments, and pre-semester activities. End-of-semester exams carry a 75% weightage. A structured mapping ensures alignment of COs with POs and program-specific outcomes, facilitating the calculation of attainment levels.

Feedback from students identifies teaching and learning strengths. The college's effective feedback system and counselling services aid in resolving academic and psychological issues, supporting students in achieving desired outcomes. Grievance mechanisms and parent-teacher interactions further contribute to assessing outcome attainment and enhancing academic success.

The initial level discussion takes place with Mentor Mentee framed by the university. In addition to that,

the academic advisory body will recommend institutional-level POs and COs.

The same will be well-explained to parents and students together in the inaugural ceremony of the first-year classes. In addition to that, the COs will be explained to the students during their induction program.

ASSESSMENT - ATTAINMENT OF POs AND COs

There are diverse approaches to evaluate the achievement of POs and COs

POs and COs attained are evaluated by the following
1. Continuous internal assessment test mark scoring
2. Periodical tests, assignments and seminars

3. Offered various Add on course
4. Semester examination marks
5. Discipline and punctuality

6. Mentor mentee system analyze

The above indicators are analyzed in detail and future plans are devised to improve the short comings. Result analysis gives insight in to the attainment of programme outcomes. Mentor mentee system analyze and help students with discipline issues.

File Description	Document
Upload Additional information	[View Document](#)

2.6.3

Pass percentage of Students during last five years (excluding backlog students)

Response: 96.62

2.6.3.1 **Number of final year students who passed the university examination year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
320	355	404	373	263

2.6.3.2 **Number of final year students who appeared for the university examination year-wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
327	364	408	374	302

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Certified report from Controller Examination of the affiliating university indicating pass percentage of students of the final year (final semester) eligible for the degree programwise / year-wise.	[View Document](#)
Annual report of controller of Examinations(COE) highlighting the pass percentage of final year students	[View Document](#)

2.7 Student Satisfaction Survey

2.7.1

Online student satisfaction survey regarding teaching learning process

Response:

File Description	Document
Upload database of all students on roll as per data template	[View Document](#)

Criterion 3 - Research, Innovations and Extension

3.1 Resource Mobilization for Research

3.1.1

Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)

Response: 0

3.1.1.1 **Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the last five years (INR in Lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
0	0	0	0	0

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.2 Innovation Ecosystem

3.2.1

Institution has created an ecosystem for innovations, Indian Knowledge System (IKS),including awareness   about IPR, establishment of IPR cell, Incubation centre and other initiatives for the creation and transfer of knowledge/technology and the outcomes of the same are evident

Response:

Our college organizes the events and activities for research and intellectual property rights to promote research and entrepreneurial development programmes to promote knowledge about innovations through IIC for faculties and students.

Ecosystem for innovation: Our institution has initiated green initiatives to make the campus eco-friendly. Eco club organises programmes to promote awareness about eco friendly atmosphere and its benefits. Herbal garden sponsored by our alumni is initiated and maintained by students. Green library is established to make the students to sit and read in a calm and serene eco friendly environment. Ban of plastic and vehicles is followed inside the campus. Only bicycles sponsored by our alumni are used by students inside the campus. With a 3.5 scale star rating MHRD, Govt. of India, IIC provides skill based training for entrepreneurship and start-up opportunities.

Indian Knowledge System:

Curriculum is being taught bilingually as per requirements of National Educational Policy(NEP)–2020. Most of the students whose mother tongue is not Tamil have taken Tamil under Part I. If they dont know Tamil and have chosen Arabic they study Basic Tamil under NME and if they studied Tamil up to higher secondary level and have opted for Arabic they study Special Tamil under NME which is instructed by Bharathidasan University. Steps are being taken to let students to study other regional languages. Language days and special festival like Pongal and Onam are celebrated with great enthusiasm.

Experts and invited lectures are organized to promote research culture and innovations. Projects are given to students to improve their critical thinking and creativity. Students and faculties are motivated to participate and present paper in International and National conferences and seminars. This will help them to gain knowledge in different areas and promote their scientific temper. 50% reimbursement is given by the management for attending conferences and presenting papers in seminars, workshops and conferences and also for the research publications in reputed journals in other institutions and 100% reimbursement if it is done in our institution.

Intellectual Property Rights: Intellectual Property Rights cell was established in the year 2019 and IPR Cell conducts the awareness programmes for the students and faculty members and assists in documentation and filling of patents and copy rights for innovations.

Incubation

AIMAN Incubation Centre was established in the year 2019. AIC plays a pivotal role in empowering female students to become confident, skilled, and successful entrepreneurs, thereby contributing to their personal growth and societal development. By planning professional seminars and workshops in addition to their academic knowledge, the students are assisted in discovering their talents and utilizing their skill set. Additionally, students are urged to impart their expertise in millet baking, saree draping, calligraphy to peers in different departments. Through AIC all the students of the Department of Apparels and Fashion Technology have got orders from the Department of Nutrition and Dietetics to stitch the laboratory aprons for all the students. The team has been doing it till now. Packet filled food items are banned inside the campus and canteen.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.2.2

Number of workshops/seminars/conferences including on Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship conducted during the last five years

Response: 56

3.2.2.1 **Total number of workshops/seminars/conferences including programs conducted on**

Research Methodology, Intellectual Property Rights (IPR) and entrepreneurship year wise during last five years

2022-23	2021-22	2020-21	2019-20	2018-19
19	13	05	10	09

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3 Research Publications and Awards

3.3.1

Number of research papers published per teacher in the Journals notified on UGC care list during the last five years

Response: 0.23

3.3.1.1 **Number of research papers in the Journals notified on UGC CARE list year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
4	1	11	12	5

File Description	Document
Link to the uploaded papers, the first page/full paper(with author and affiliation details)on the institutional website	[View Document](#)
Link to re-directing to journal source-cite website in case of digital journals	[View Document](#)
Links to the papers published in journals listed in UGC CARE list or	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

3.3.2

Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during last five years

Response: 0.14

3.3.2.1 **Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
5	2	5	6	2

File Description	Document
List of chapter/book along with the links redirecting to the source website	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the Cover page, content page and first page of the publication indicating ISBN number and year of publication for books/chapters	[View Document](#)

3.4 Extension Activities

3.4.1

Outcomes of Extension activities in the neighborhood community in terms of impact and sensitizing the students to social issues for their holistic development during the last five years.

Response:

Education plays a vital role in transforming the society. Five communities have been adopted by AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN. In order raise the awareness of students about the community issues, the institution hosts a variety of extension programs that address a range of societal challenges in the five adopted villages under UBA and the surrounding community. The students involve interacting with local villages and try to understand their needs. Such out-reach program experience helps the students develop empathy and a sense of social responsibility towards underprivileged communities.

The students of our college actively participate in social service activities for their overall development. The institution manages a number of programs, including the National Service Scheme, UBA, RRC, YRC, LEO, ECO, GCC, Book Club, Youth ExNora, CCC and ELC Units. Through participation, students often undergo personal growth as they reflect on their own privileges and societal roles. This reflection encourages them to think critically and develop a broader perspective on social issues

NSS organized a residential seven day camp in the nearby adopted villages where several activities were

carried out by NSS volunteers of our college addressing social issues which include cleanliness , tree plantation , water conservation through construction of Bandhara road construction, Shramdan, Social interaction, group discussion about eradication of superstition, Beti Bacho Beti Padhao, Environmental awareness, Women empowerment, National Integrity, AIDS awareness, Blood donation camp, Health check up camp, Veterinary guidance etc..

All the clubs of our college strives to foster the values of leadership, selflessness, character development, patriotism, self-discipline, and adventure. Numerous extension initiatives were also carried out, including the planting of trees, Road safety awareness, Save fuel Save Country, Swachhta programme and the awareness of National equality.

Apart from these clubs, the various departments are conscious of their role in forming the students as responsible citizens of the nation by educating the students through programs to prepare them as active and responsible members of society,

such as Environmental Awareness, Personal Health and Hygiene, Diet awareness, Road Safety, Tree Plantation, Soil and Water Testing, Plastic Eradication, No Vehicle day, Jananisuraksha,

Programme for preventing female foeticide, organizing visits to orphanages and anganwadi, voters awareness, blood group detection, health check -up camps, Blood donation camps, Dental check-up camp. Each department promotes their students to take part in such activities in order to help the students to focus on various social issues such as gender equality, women's rights, environmental sustainability, poverty alleviation and prepare them to become active and responsible members of society.

Such extension activities in a women's college play a pivotal role in sensitizing students to social issues and promoting complete development by fostering awareness, skills, community engagement, personal growth, networking, academic application, and a sense of social responsibility. These activities not only enrich the educational experience but also empower students to make meaningful contributions to creating a more just and equitable society and in future the students are trained to boldly address social issues thereby contributing positively to society as catalyst to social change.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

3.4.2

Awards and recognitions received for extension activities from government / government recognised bodies

Response:

The Institution has received remarkable awards and recognition from government and non government organizations for the splendid support rendered during the last five academic years by Exnora and

National Service Scheme for organizing service programmes for the people in the adopted villages and in the nearby area. The main moto of Youth ExNora is to create and protect our green environment by planting trees and inculcate a sense of safe guarding environment by banning plastic in and around the places where they are. It was started up with the inauguration of 'Herbal Gardening' inside our college campus on Spetember 17th 2019. During this warm induction, herbs of great medicinal values like Basil (Thulsi), Origano (Omam), Indian Copperleaf (Kuppaimeni), Aloevera (Kattralai) and Phyllanthus Niruri (Keezhanelli) were planted. This was recognized by ExNora. Youth ExNora celebrated 25th year award celebration on 26th February 2021 and our college has won 2 awards - Outstanding Award 2020 and Best Active Students ExNora Award 2020 from ExNora Mohan, Founder - Youth ExNora International, Trichy.

Dr. Kalam Vision 2020- All India National Conference, conducted non-stop 220 hours of continuous seminar in 30 different sectors with the Grand Award Ceremony at MAM School of Engineering and our students participated in the event and received appreciations. National Level Palm Tree Plantation Award function was conducted on and our students were awarded with the Aathi Panaikavalar Award 2020 under 1 lakh Palmirah Plantation Scheme under the protection of 4 crore palm tree seed plantation project in Tiruchirappalli regional zone.

The National Service Scheme of our institution fosters a spirit of community service, promoting social responsibility and civic engagement. It emphasizes values like empathy, teamwork and personal growth through active participation in societal development. Mrs. Y. Ferunisha, Asst. Professor of Arabic has been awarded by The Bharathidasan University NSS under the NSS Programme Officer Category for the year 2019-2020 and our college was awarded **the best NSS Unit in 2019-2020**. All these laurels are brought to this esteemed institution with the hard work and dedication of all the programme co-ordinators and our students.

File Description	Document
Upload Additional information	[View Document](#)

3.4.3

Number of extension and outreach programs conducted by the institution through organized forums including NSS/NCC with involvement of community during the last five years.

Response: 63

3.4.3.1 **Number of extension and outreach Programs conducted in collaboration with industry, community, and Non- Government Organizations through NSS/ NCC etc., year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
20	11	09	11	12

File Description	Document
Photographs and any other supporting document of relevance should have proper captions and dates.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Detailed report for each extension and outreach program to be made available, with specific mention of number of students participated and the details of the collaborating agency	[View Document](#)

3.5 Collaboration

3.5.1

Number of functional MoUs/linkages with institutions/ industries in India and abroad for internship, on-the-job training, project work, student / faculty exchange and collaborative research during the last five years.

Response: 19

File Description	Document
Summary of the functional MoUs/linkage/collaboration indicating start date, end date, nature of collaboration etc.	[View Document](#)
List of year wise activities and exchange should be provided	[View Document](#)
List and Copies of documents indicating the functional MoUs/linkage/collaborations activity-wise and year-wise	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

Criterion 4 - Infrastructure and Learning Resources

4.1 Physical Facilities

4.1.1

The Institution has adequate infrastructure and other facilities for,

- **teaching – learning, viz., classrooms, laboratories, computing equipment etc**
- **ICT – enabled facilities such as smart class, LMS etc.**

Facilities for Cultural and sports activities, yoga centre, games (indoor and outdoor), Gymnasium, auditorium etc (Describe the adequacy of facilities in maximum of 500 words.)

Response:

AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN provides outstanding amenities to support education. It has 40 Lecture Halls, 8 Laboratories and 2 Sewing Studio and separate rooms for Clubs, Incubation Cell, Exam Cell, Entrepreneurial Development Cell, Placement Cell and IQAC. The college encompasses three interconnected blocks: Block 1, 2 and 3, Seminar Hall, Auditorium and Open Stage. Classrooms are designed with ample ventilation and impeccable furnishings, with 9 ICT enabled classrooms, 13 projectors in Seminar Hall, Auditorium and two Computer Labs. 106 CCTVs are installed to monitor the campus.123 Computers are in 2 computer laboratories to conduct practical classes. Communication Lab has x computers. 7 Computers and 5 Laptops are in the College Office with 1 Multipurpose Xerox Machine and 2 Printers. 12 Computers, 10 Laptops and 12 Printers are provided to the Faculty members. 7 AI enabled Bio Metric Systems are installed. IQAC and Exam Cell is well equipped with 4 computers and 3 printer scanners. All the computers in the campus are connected through LAN and Wi-Fi enabled with 200 mbps speed.

The institution has Physics Lab, Food Science Lab, Biochemistry Lab, Computer Science Lab, Computer Arts Lab, Psychology Lab, Bio Gas Lab, Communication Lab, Textile Testing Lab and 2 Sewing Studio.

Seminar Hall designed with a capacity of 200 students, equipped with Wi-Fi, Laptop, Microphones, LCD Projector and Audio Systems offers a comfortable environment for hosting Seminars, Workshops, Conferences, Paper Presentation, FDP etc, Auditorium has a capacity of 1000 seating, equipped with LCD Projector, Wi-Fi, Sinology and Fine Audio Systems and 2 dressing rooms. There is an Open Stage for competitions and heritage celebrations , 1 Sports Room with First Aid Box and Restroom facilities, 1 Lactation cum Rest room and 1 Dispensary with Sick Room.

Library has a capacity of 60 seating with 15 Computers. 10 are exclusively for the students to access DSpace and E-Journals with 1 Reprographic Service Machine, 1 Multiplex Printer, 3 Barcode Reader and 1 Barcode Printer.

 The institution provides indoor and outdoor sports facilities. An open gym with 5 equipments to maintain healthy life is provided. Indoor games facilities are provided for Table Tennis, Carrom, Chess, Silambam, Athletics, Karate etc to manage physical well-being and Yoga classes are offered for mental wellbeing. The hostel has 3 buildings Block-1, Block-2 & NRI Block comprising 118 rooms, 1 Prayer Hall and 1 Mess Hall with 500 seating capacity. The rooms in NRI Block are provided with AC facility.

The rooms are adequately furnished. TV, Magazines and Newspapers, RO treated water with 2 commercial water purifiers and water heaters are also provided. Solar panels and lights are also given for safety.

The institution offers 2 cars, 2 minivans and 12 buses for transportation. The institution has Cafeteria, Visitors Hall with rest rooms for ladies, gents and transgenders. Napkin Dispenser and Incinerator Machine, Sanitizer Dispenser, Counseling Room, Rain Water Harvesting, Generators, Ramp and toilets for differently abled persons, 35 Fire extinguishers, 2 Commercial Water Purifiers and 4 RO purifiers are also provided.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.1.2

Percentage of expenditure for infrastructure development and augmentation excluding salary during the last five years

Response: 38.24

4.1.2.1 **Expenditure for infrastructure development and augmentation, excluding salary year wise during last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
91.64	93.69	93.43	158.64	177.7

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for infrastructure augmentation should be clearly highlighted)	[View Document](#)

4.2 Library as a Learning Resource

4.2.1

Library is automated with digital facilities using Integrated Library Management System (ILMS),

adequate subscriptions to e-resources and journals are made. The library is optimally used by the faculty and students

Response:

4.2. Library is automated using Integrated Library Management System (ILMS)

Library Automation:

The library has been automated since the academic year 2022-2023, initially, software for university libraries named NICE (Nirmal) 2013 suite, was installed and made operational from the academic year 2022-2023. To automate all library functions, the library has migrated to a cloud-based 'NICE' library module for the academic year 2022-23.

Name of ILMS Software	Nature of Automation	Version	Year
NICE(Nirmal) ERP	Fully	1	2023-2024
NICE(Nirmal) 2013	Fully	1.0.0.0	2022-2023

Nature of Automation: Fully Automated

Name of the existing ILMS: 'NICE' Library Module:

It is a completely cloud-based application software. Specially designed in consultation with the needs of library staff and patrons in all library functions. Its state-of-the-art cataloguing, circulation, OPAC (Intranet Search and Reservation), journals and periodicals and various reporting modules facilitate web-based library functions like DBMS, OPAC, barcoded circulation, document reservations for library staff and its users. , notifications of transactions and various reports.

Former ILMS name: Software for College Libraries (NICE) is a state-of-the-art integrated library management software designed and engineered to meet the needs of college and university libraries. The software was designed to automate all housekeeping functions in the library. It is compliant with international standards like MARC21, AACR-2 and MARCXML. Its sophisticated modules and remote accessibility enable users to search the collection and their loans from within the library and from outside the library.

4.2.2 Collection of Rare books, Manuscripts, Special reports or any other knowledge resources for library enrichment

LIBRARY COLLECTION

The Library collection is more than 11950 books, including 2800 are language collection (Tamil, English, Arabic, Spanish, French, Latin, etc..), 2600 are reference collection (Encyclopedia, Thesaurus, Dictionary, Almanas, Yearbook, Maps, Atlas, Competitive books, General and History), 5800 are subject-

wise collection (Nutition & Dieteics, Mathematics, Physics, Commerce & Business Administration, Computer Application & Computer Science, Apparel & Fashion Technology), 680 are number of non-book materials, 1800 are special collection (Islamic, Muballiga & Book Bank), 850 are non-book materials (Question Bank, CD/DVD, Project & Back Volume).

Its collection of above 600 volumes with 1500 plus titles, 15 plus printed technical journals and more than 4000 plus e-journals/e-books are used by more than 80 members. Library provides very conducive environment for study, reading, innovative research and collaborative activities in the Library. The Library frequently promotes its resources by conducting library orientation, user awareness quiz, book exhibitions/competitions, user awareness programmes and workshops/seminars to its stakeholders. The Library is also an active member of NLIST, National Digital Library of India (NDLI) Club and E-Shodhusindhu.

The Library periodical collection is 43, eight are International Journals, 12 are National Journals, 17 are Magazines and 6 are serials.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3 IT Infrastructure

4.3.1

Institution frequently updates its IT facilities and provides sufficient bandwidth for internet connection

Describe IT facilities including Wi-Fi with date and nature of updation, available internet bandwidth within a maximum of 500 words

Response:

The college is equipped with internet facility for both students and staff members. With its advanced technology in infrastructure, the college offers access for the students to the latest hardware and software, as well as high-speed internet, enabling them to excel in their studies and prepare for their curricular, co-curricular and professional career. All the departments, office and library are provided with internet connection through Wi-Fi. Teachers use it to a considerable extent during college hours. Office Management Software is used to assist the administrative work of the office. The Principal's chamber is well equipped with computers, printers, photocopier, internet facilities, public addressing system and CCTV cameras.

The computers, software and the hardware are upgraded regularly as per the requirements of the curriculum.

The college facilitates ICT resources which facilitates the students to be involved in teaching through which the curriculum is delivered through learner-centric approach as per the recommendations of NEP 2020 along with the effective traditional teaching methods too. The teachers are encouraged to access the ICT resources for enriching their prescribed curriculum with the help of internet. The faculty members are utilizing the modern equipment available in the college for effective teaching. The institution has a Language Laboratory which is used by the students to improve their language skills.

The college is shifting from traditional methods of learning to ICT enabled teaching learning system. To implement student centric learning effectively, the college takes tremendous initiatives to impart quality based education by conducting workshops, seminars and training programmes for the teachers to cope with the recent technologies. Periodic service is done for the lab equipments at the end of every academic year. Lab assistants supervise, maintain and upgrade the equipments periodically and make sure the lab is maintained clean every day. Stock verification is carried out and the condemned equipments are disposed at the end of the academic year.

The college uses outsourcing for maintaining infrastructure and equipment. The services of construction, electricity, carpentry and plumbing are sought when required. In-station technicians are available in the campus.

Among the total of 200 computers available on campus, 180 are used for academic purpose. The College has three computer labs that are equipped with 180 computers for the usage of the students, providing high bandwidth internet connectivity.

The college library is automated and the data is maintained in the server. Biometric authentication is implemented for both faculty and students, and the data is stored on a cloud server. 114 CCTV cameras are installed throughout the campus to ensure safety of students all times. Learning Management System is handled through G-Suite classroom which is used to deliver study materials and assignments to students. Google Meet platform is used for online classes, conferences, seminars and workshops.

ICT enabled class rooms are provided with Projectors and smart TVs for the student learning beneficiary to achieve their academic goals. The campus is connected with free Wi-Fi facility with 200 mbps capacity through Airtel providers.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

4.3.2

Student – Computer ratio (Data for the latest completed academic year)

Response: 5.48

4.3.2.1 **Number of computers available for students usage during the latest completed academic year:**

Response: 180

File Description	Document
Purchased Bills/Copies highlighting the number of computers purchased	[View Document](#)
Extracts stock register/ highlighting the computers issued to respective departments for student's usage.	[View Document](#)

4.4 Maintenance of Campus Infrastructure

4.4.1

Percentage expenditure incurred on maintenance of physical facilities and academic support facilities excluding salary component, during the last five years (INR in Lakhs)

Response: 56.44

4.4.1.1 **Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component year wise during the last five years (INR in lakhs)**

2022-23	2021-22	2020-21	2019-20	2018-19
262.30	144.37	82.86	242.50	175.86

File Description	Document
Institutional data in the prescribed format	[View Document](#)
Audited income and expenditure statement of the institution to be signed by CA for and counter signed by the competent authority (relevant expenditure claimed for maintenance of infrastructure should be clearly highlighted)	[View Document](#)

Criterion 5 - Student Support and Progression

5.1 Student Support

5.1.1

Percentage of students benefited by scholarships and freeships provided by the institution, government and non-government bodies, industries, individuals, philanthropists during the last five years

Response: 51.15

5.1.1.1 **Number of students benefited by scholarships and freeships provided by the institution, Government and non-government bodies, industries, individuals, philanthropists during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
553	566	261	870	585

File Description	Document
Year-wise list of beneficiary students in each scheme duly signed by the competent authority.	[View Document](#)
Upload Sanction letter of scholarship and free ships (along with English translated version if it is in regional language).	[View Document](#)
Upload policy document of the HEI for award of scholarship and freeships.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.1.2

Following capacity development and skills enhancement activities are organised for improving students' capability

1. *Soft skills*
2. *Language and communication skills*
3. *Life skills (Yoga, physical fitness, health and hygiene)*
4. *ICT/computing skills*

Response: A. All of the above

File Description	Document
Report with photographs on Programmes /activities conducted to enhance soft skills, Language and communication skills, and Life skills (Yoga, physical fitness, health and hygiene, self-employment and entrepreneurial skills)	View Document
Report with photographs on ICT/computing skills enhancement programs	View Document
Institutional data in the prescribed format	View Document

5.1.3

Percentage of students benefitted by guidance for competitive examinations and career counseling offered by the Institution during the last five years

Response: 58.39

5.1.3.1 **Number of students benefitted by guidance for competitive examinations and career counselling offered by the institution year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
651	652	597	710	626

File Description	Document
Upload supporting document	View Document
Institutional data in the prescribed format	View Document

5.1.4

The institution adopts the following for redressal of student grievances including sexual harassment and ragging cases

1. **Implementation of guidelines of statutory/regulatory bodies**
2. **Organisation wide awareness and undertakings on policies with zero tolerance**
3. **Mechanisms for submission of online/offline students' grievances**
4. **Timely redressal of the grievances through appropriate committees**

Response: A. All of the above

File Description	Document
Proof w.r.t Organisation wide awareness and undertakings on policies with zero tolerance	[View Document](#)
Proof related to Mechanisms for submission of online/offline students' grievances	[View Document](#)
Proof for Implementation of guidelines of statutory/regulatory bodies	[View Document](#)
Details of statutory/regulatory Committees (to be notified in institutional website also)	[View Document](#)
Annual report of the committee motioning the activities and number of grievances redressed to prove timely redressal of the grievances	[View Document](#)

5.2 Student Progression

5.2.1

Percentage of placement of outgoing students and students progressing to higher education during the last five years

Response: 14.97

5.2.1.1 **Number of outgoing students placed and / or progressed to higher education year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
66	76	56	36	32

5.2.1.2 **Number of outgoing students year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
327	365	409	374	302

File Description	Document
Number and List of students placed along with placement details such as name of the company, compensation, etc and links to Placement order(the above list should be available on institutional website)	[View Document]()
List of students progressing for Higher Education, with details of program and institution that they are/have enrolled along with links to proof of continuation in higher education.(the above list should be available on institutional website)	[View Document]()
Institutional data in the prescribed format	[View Document]()

5.2.2

Percentage of students qualifying in state/national/ international level examinations during the last five years

Response: 0.26

5.2.2.1 **Number of students qualifying in state/ national/ international level examinations year wise during last five years (eg: IIT/JAM/NET/SLET/GATE/GMAT/GPAT/CLAT/CAT/ GRE/TOEFL/ IELTS/Civil Services/State government examinations etc.)**

2022-23	2021-22	2020-21	2019-20	2018-19
1	1	1	0	1

File Description	Document
List of students qualified year wise under each category and links to Qualifying Certificates of the students taking the examination	[View Document]()
Institutional data in the prescribed format	[View Document]()

5.3 Student Participation and Activities

5.3.1

Number of awards/medals for outstanding performance in sports/ cultural activities at University / state/ national / international level (award for a team event should be counted as one) during the last five years

Response: 36

5.3.1.1 *Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one) year wise during the last five years*

2022-23	2021-22	2020-21	2019-20	2018-19
14	10	0	12	0

File Description	Document
Upload supporting document	[View Document](#)
list and links to e-copies of award letters and certificates	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.3.2

Average number of sports and cultural programs in which students of the Institution participated during last five years (organised by the institution/other institutions)

Response: 24

5.3.2.1 **Number of sports and cultural programs in which students of the Institution participated year wise during last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
38	11	12	29	30

File Description	Document
Upload supporting document	[View Document](#)
Institutional data in the prescribed format	[View Document](#)

5.4 Alumni Engagement

5.4.1

There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

Response:

5.4.1 Contribution of Alumni Association

The Alumnae Association has been an integral part of our institution since its establishment in 2005. Alumni engagement is not only about maintaining connections, but it is also about leveraging a community's collective resources for the development of the institution through financial support. Alumnae meet is conducted every year and the outcomes are discussed during the general body meeting. Various credentials of the Alumnae is stored in a database to provide important information, and the feedback of the Alumnae provides inputs for revision, modification and introduction of new academic activities.

The Alumni association comprises of more than 500 members who play a vital role in fostering the development of the institution and contribute towards societal welfare. Among all the members, a significant few actively participate in a range of activities and are intended to improve our institution and society in general. Their outstanding commitment and participation forms the cornerstone of the institution's success.

During the reporting period, our association collected a total contribution of Rs.3,61,800 from the passed-out students. These funds were allocated towards several impactful initiatives as given below:

Alumni Scholarships: Alumni dedication and involvement are commendable and form the backbone of our association's success with the scholarships they provide to the deserving students. An amount of Rs. 22,100 was distributed to students in the year 2023. During 2022, Rs.47, 800 and Rs. 48,914 was dispersed among the students.

Green Library: Rs.11, 500 was dedicated to enhancing our library with environmentally friendly practices and resources.

Herbal Garden: Recognizing the importance of sustainability, Rs. 24,000 was invested in cultivating herbal plants, fruits, and vegetables within the institution premises.

Podium and Microphone: To facilitate effective communication and engagement during events, Rs. 19,200 was allocated for the purchase of podiums and Rs. 8,000 for the purchase of microphones.

Mobility Assistance: With a view to promoting socially inclusive practices, Rs.5,899 was spent on acquiring wheelchairs to provide mobility assistance to those in need. Promoting eco-friendly transportation options among the students, Rs. 21,601 was invested in procuring bicycles for convenient mobility around the campus.

Library Books Donation: Alumnae have made a generous contributions of 126 books which have enriched our college library and have enhanced the stock of available educational resources for students. The books are from various categories and departments.

Purchase of Computers: Despite accommodating two separate labs for the Arts and Science departments, recently our management has furnished the communication lab with 40 computer systems for Rs.5,07,000 using the funds from the alumnae. These systems will be used by students belonging to all the department of our institution in order to develop their communication skills.

The Alumnae Association remains steadfast in its mission to drive positive change within our institution and society. Through collaborative efforts, financial support, and active participation, we continue to uphold our commitment to excellence and service. With the support of our alumni, we look forward to further advancing our initiatives and making a meaningful impact in the years to come.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

Criterion 6 - Governance, Leadership and Management

6.1 Institutional Vision and Leadership

6.1.1

The institutional governance and leadership are in accordance with the vision and mission of the Institution and it is visible in various institutional practices such as NEP implementation, sustained institutional growth, decentralization, participation in the institutional governance and in their short term and long term Institutional Perspective Plan.

Response:

The AIMAN EDUCATION AND WELFARE SOCIETY established AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN with the vision of **"Education to Women is Education to Society."** The institution's mission is to engage students in academic excellence and empower them with competency to emerge as leaders with high ethical values to build a better society. The Principal, as the Head of the institution, creates an effective learning environment with the support of efficient Heads, faculty members and several committees.

The administration employs decentralisation practices in its governance by involving staff members in periodic meetings to make collaborative efforts, decisions and quality checks over institutional activities. The crafting of short-term and long-term goals is effectively done with the harmonious coordination of staff members by planning, analysing, and redressing previous and recent institutional activities.

The academic functions of the institution comply with the outcome-based curricular criteria suggested by the NEP 2020. The IQAC drives essential functions to improve the quality of the institution's higher education practices like framing and implementing quality policy, ensuring the smooth function of the institution.

The institution maintains a proper communication channel to disseminate information and allocate duties for the staff. Every decision and strategic plan regarding institutional operations is taken through joint discussions of the Principal, the Vice Principal and the Heads of the Departments with the General Secretary.

During every academic year, committees are formed and each faculty member is assigned particular responsibilities, like leading Clubs or Committees and organising special events, that are decided by the Principal, the Vice Principal and the Heads of the Departments to foster participative management initiatives.

Since the institution is affiliated with the BDU, it offers skill enhancement courses established by the University like IECD to students to align with its educational objectives to create career awareness and develop their life skills. Further, MOUs are signed with various industrial training centres to drive students to equip themselves for availing career opportunities. A range of clubs like NSS, YRC, RRC, LEO, ExNora, CCC etc., conduct various social and environmental activities for students that enable them to introspect their talents and develop their interpersonal qualities by providing numerous opportunities to them.

The institution communicates the students' performance to their parents at the parent-teacher meeting, creating awareness of their children's academic performance. Further, the performance of the institutional activities is estimated through feedback collected from stakeholders, students, parents, and alumnae to evaluate the pros and cons of institutional activities and rectify them in the future with proper remedial actions.

Students are given opportunities each academic year to expose their leadership qualities in student elections. Student Representatives such as the Secretary and the Joint Secretary are elected based on the majority of votes. The institution exercises democratic governance, ensuring the freedom of every individual to contact the official authorities. This process results in the effective execution of institutional tasks and promotes cooperation among management, staff and students, ensuring institutional growth.

File Description	Document
Upload Additional information	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2 Strategy Development and Deployment

6.2.1

The institutional perspective plan is effectively deployed and functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment, service rules, and procedures, etc

Response:

AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN focuses on its pursuits of academic excellence through its strategic planning aimed at imparting holistic and quality education as recommended by the NEP 2020. The institution has effectively implemented its perspective plans every academic year, enabling the continuous evolution of the institution's academic, infrastructure, and environmental domains which can be witnessed through its achievement of the ISO, AISHE, and recognition under UGC section 2(f), and 12(b) certifications.

The institution has upgraded classrooms with ICT facilities to streamline the teaching and learning process and also various renovations have been made in the infrastructure to align with the latest trends in the educational practices. The Institution Innovation Council and the Entrepreneurial Development Cell enable students to promote their entrepreneurial ideas and innovation. The institution has frequently upgraded the Automation Software services to ensure that the institution is up-to-date in advanced educational and administrative realms. The Grievances Redressal Cell functions to promptly implement the remedial measures.

Membership with ICT Academy and other technology-based institutions has enabled students to evolve

their cognitive competencies and technical skills, helping to equip them with employability skills. MoUs with other organizations have established diverse educational practices and cultures for faculty members and students by instituting initiatives for faculty exchange programs, ensuring the professional development of faculty members and the academic and career horizons of the students.

The institution has user-friendly facilities for differently-abled students, including ramps, rails, wheelchairs and a well-maintained eco-friendly campus and also strives to conserve such an environment with the support of the staff and students through engagement in club activities.

The administrative setup of the institution follows decentralization and transparency in governance. The Management Committee of the institution, comprising the President, Vice President, General Secretary, Treasurer and Management Committee Members, hold the authority to appoint the Principal.

According to the seniority and qualification, the Vice Principal is chosen under the endorsement of the Principal and the Management Committee. The Principal oversees the institution's academic and non-academic affairs with the assistance of the Vice Principal, HoDs, Administrative Staff, the IQAC Coordinator and the well-experienced staff members. The IQAC aims to improve the institutional quality across all domains, designating the Principal as the Chairperson, the senior faculty as the coordinator, and each NAAC criterion in charge and its members.

The institution governs all its activities with its well-structured policy framed under the guidance of the Management Committee. The institution maintains transparency in recruiting academic and administrative staff as it adheres to transparent governance practices. The pre-recruitment process starts with notifying vacancies through newspaper advertisements and employment websites like Faculty Plus. The interview date is informed in advance to all job applicants. The evaluation of the candidate's competency through the personal interview for the respective position is done by the Principal, the Vice Principal and the corresponding department's HoD. The institution abides by the UGC-mandated service rules and promotion procedures for educational institutions.

File Description	Document
Upload Additional information	[View Document](#)
Institutional perspective Plan and deployment documents on the website	[View Document](#)
Provide Link for Additional information	[View Document](#)

6.2.2

Institution implements e-governance in its operations

1. Administration
2. Finance and Accounts
3. Student Admission and Support
4. Examination

Response: A. All of the above

File Description	Document
Screen shots of user interfaces of each module reflecting the name of the HEI	[View Document](#)
Institutional expenditure statements for the budget heads of e-governance implementation ERP Document	[View Document](#)
Annual e-governance report approved by the Governing Council/ Board of Management/ Syndicate Policy document on e-governance	[View Document](#)

6.3 Faculty Empowerment Strategies

6.3.1

The institution has performance appraisal system, effective welfare measures for teaching and non-teaching staff and avenues for career development/progression

Response:

Performance Appraisal

The institution's Management uses an analytical approach to evaluate staff contributions to the organization's goals and objectives as well as their strengths and weaknesses. Usually, this process starts every year. Feedback from the students is collected first. Then self-evaluation is done by the staff followed by evaluation of the Evaluating Authority which is approved by the Principal who is the Reviewing Authority. The main goals of this performance appraisal are to appreciate and reward the staff members and also to give feedback regarding their performance, point out areas for development, and acknowledge achievements, provide increments, emphasizing the need for training, or disciplinary measures. Our management performs a comprehensive evaluation of the performance of each staff after the appraisal period, taking into account aspects including work quality, productivity, teamwork, communicative skills, initiatives and adherence to organizational values.

The Management and employees collaborate to establish new performance objectives for the upcoming appraisal period, building upon past achievements and addressing areas for development.

All performance appraisal discussions and outcomes are documented for future reference, including performance ratings, feedback provided, and reformation plans. Organizations encourage staff members to strive for excellence by linking performance evaluation results to progress in their careers.

Staff Welfare

Our Institution provides welfare measures for teaching and non-teaching staff effectively which plays a vital role in their mental, emotional, and physical wellbeing in addition to the standard benefit packages. Staff of our institution are more likely to be engaged, effective, and devoted when they feel appreciated,

supported, and cared for. Recognizing this, our institution views staff welfare measures as an imperative rather than a discretionary investment.

The staff welfare measures of our institution encompass several key components.

Our management offers competitive compensation and benefit plans that guarantee staff financial stability. This involves competitive pay, EPF, salary advance, festival bonuses etc.

Drivers are being given free uniforms and coats for housekeepers.

Our management promotes work-life balance through flexible working schedules.

This includes making wellness initiatives, on-site gyms, mental health services and employee assistance programs (EAPs) accessible. Furthermore, reimbursement for career development and training opportunities are provided.

Our institution promotes an environment where every staff feel appreciated, respected, and supported which entails fostering an inclusive, diverse, and respectful culture. A sense of belonging and morale among staff members is fostered by open channels of communication, frequent feedback sessions, and recognition initiatives.

Career Development and Advancement

1. The professional growth of faculty members is facilitated by organising numerous workshops, and FDPs.

2. Staff members are motivated to enrol in Swayam online courses to keep themselves up to date.

3. In our institution various activities like orientation programmes on mental well-being are organized for the staff as relaxation and enjoyment beyond their academic excellence.

4. Furthermore, sports and tours are also organized for our staff to keep their mental and physical well-being.

File Description	Document
Upload Additional information	[View Document](#)

6.3.2

Percentage of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the last five years

Response: 58.76

6.3.2.1 **Number of teachers provided with financial support to attend conferences/workshops and**

towards membership fee of professional bodies year wise during the last five years

2022-23	2021-22	2020-21	2019-20	2018-19
51	8	10	57	45

File Description	Document
Policy document on providing financial support to teachers	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of letter/s indicating financial assistance to teachers and list of teachers receiving financial support year-wise under each head.	[View Document](#)
Audited statement of account highlighting the financial support to teachers to attend conferences / workshop s and towards membership fee for professional bodies	[View Document](#)

6.3.3

Percentage of teaching and non-teaching staff participating in Faculty development Programmes (FDP), Management Development Programmes (MDPs) professional development /administrative training programs during the last five years

Response: 64.32

6.3.3.1 **Total number of teaching and non-teaching staff participating in Faculty development Programmes (FDP),** *Management Development Programmes (MDPs)* **professional development /administrative training programs during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
47	45	50	58	56

6.3.3.2 **Number of non-teaching staff year wise during the last five years**

2022-23	2021-22	2020-21	2019-20	2018-19
20	19	22	23	23

File Description	Document
Refresher course/Faculty Orientation or other programmes as per UGC/AICTE stipulated periods, as participated by teachers year-wise.	[View Document](#)
Institutional data in the prescribed format	[View Document](#)
Copy of the certificates of the program attended by teachers.	[View Document](#)
Annual reports highlighting the programmes undertaken by the teachers	[View Document](#)

6.4 Financial Management and Resource Mobilization

6.4.1

Institution has strategies for mobilization and optimal utilization of resources and funds from various sources (government/ nongovernment organizations) and it conducts financial audits regularly (internal and external)

Response:

AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN has established a distinct committee to oversee the proper handling of financial resources. All financial transactions are conducted in accordance with the best and most recommended accounting standards that apply to educational institutions. The institution's financial policy is a reflection of how openly and honestly it uses its resources. The institute receives funding from a variety of sources, including bank interest, alumni contributions, college fees, hostel fees, transportation fees, and fees from e-waste. These funds are then used for infrastructure maintenance, staff and student welfare, and various college activities, with approval from the principal and management.

Our institution utilizes financial resources for the advancement and development of the student community efficiently and responsibly. In addition to cash, payments for university funds, TDS, and EPF are made through college accounts using an Electronic Fund Transfer mechanism. To improve transparency, the college is using cheques, NEFT, and RTGS for payment.

Auditing is conducted by certified auditors appointed by the management through systematic and periodic auditing. These auditors are accountable for ensuring the validity of the financial transactions including voucher maintenance, verifying and reporting. The management committee members of the college is responsible for inspecting and managing administration operations like finances. The chairman of the Management Committee is the General Secretary.

Financial plans are formulated with a well-structured finance section and software reviews are used to record every financial transaction and provide the basis for income-expenditure statements. Subsequent decisions are made to ensure that the funds are used appropriately. Finance section meetings are convened, and accounts of the college are thoroughly examined before the financial budget is created.

Various departments of our college are requested to prepare budgets according to their needs for both academic and non-academic activities. The college's annual budget is planned meticulously by analyzing and consolidating the anticipitated expenditures. This is submitted to the Management Committee for review and further approval.

Both internal and external audits are carried out regularly. The internal auditors from the institution's Finance section conducts an annual internal audit by examining the equipment, bills, and other financial records. The Heads of the Departments conduct an annual inventory checks in all laboratories and ensure that the stock registers are maintained up to date. Every six months, the Finance Section reviews the budget and the statement of expenses.

The college financial accounts are externally audited once a year. The chartered accountants conduct statutory audits of the accounts maintained by the college. All Government and private scholarships are audited. Optimal utilization and execution of the budget are monitored. Major aspects covered under the audit process are the verification of invoices according to budgets, financial statements, cash books and subsidiary books. The process includes financial planning, verifications and suggestions for further improvement.

File Description	Document
Upload Additional information	[View Document](#)

6.5 Internal Quality Assurance System

6.5.1

Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes. It reviews teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals and records the incremental improvement in various activities

Response:

The Internal Quality Assurance Cell (IQAC) was started on 12.10.2018. It actively initiates all the quality-related initiatives in our institution. ISO certification awarded to our college for the Quality Management System paved the way for the AIMAN Internal Quality Assurance Cell (IQAC).

The IQAC initiates the departmental semester action plan, follows and maintains the reports of the activities and provides guidance for further quality enhancement.

Student Induction Program and Bridge course help the students to ease the transition from secondary education to Higher Education and/or to postgraduate programs. IQAC monitors and evaluates various aspects of academic processes, teaching and learning, assessment, class committee meetings and performances of the students. By identifying areas for improvement and implementing quality enhancement measures, IQAC contributes to the overall academic excellence of the institution. IQAC's efforts towards enhancing academic quality, research output, infrastructure development, and student

support services can positively impact the institution's ranking. It also collaborates with all the departments to strategize and implement initiatives aimed at improving the institution's standing in rankings.

Feedback plays a crucial role in the growth of any institution. Hence, the feedback is collected from Students, Staff, Parents, and Alumni. Based on the analysis, necessary action is taken immediately and displayed on the website. Parent-Teachers meeting is also conducted twice a year.

Academic and administrative audit (AAA) is conducted every year to evaluate the academic and admin processes.

Faculty Development Programs (FDP) are organized by IQAC which is essential for the professional growth of faculty members.

IQAC promotes the adoption of ICT tools to enhance the effectiveness and efficiency of curriculum delivery. This may include providing training on digital teaching platforms including projector classrooms, laboratories, smart classes etc.

Our college has established the Institution's Innovation Council (IIC) in the year 2020. The mission of IIC is to create an ecosystem and to incubate and support innovative ideas. IIC organizes periodic workshops/seminars/ interactions with entrepreneurs, investors, and professionals and creates a mentor pool for student innovators. It also organizes Hackathons, idea competitions, mini-challenges etc. for the students and faculties with the involvement of industries.

The library has been automated using the Integrated Library Management System (ILMS) since 2021 and bar code technology was introduced in 2022. In 2023, the WEBOPAC online search facility and Digital library were initiated. NICE (Nirmal) software is used for accessing all the library facilities. Enterprise Resource Planning (ERP) Automation is introduced for academic and administration purposes along with staff and student biometric attendance. CCTV cameras are set up all over the campus to monitor the activities on the campus. Online admission was introduced to reduce the excessive use of hard copies.

IQAC conducts meetings with the management committee to review the quality of the IQAC proceedings and its minutes are recorded. Actions are taken based on their recommendations.

Overall, the IQAC serves as a mechanism for promoting a culture of quality and continuous improvement within the institution, ensuring responses to the evolving needs of its stakeholders and committed to delivering excellence in education.

File Description	Document
Upload Additional information	View Document
Provide Link for Additional information	View Document

6.5.2

Quality assurance initiatives of the institution include:

1. **Regular meeting of Internal Quality Assurance Cell (IQAC); quality improvement initiatives identified and implemented**
2. **Academic and Administrative Audit (AAA) and follow-up action taken**
3. **Collaborative quality initiatives with other institution(s)**
4. **Participation in NIRF and other recognized rankings**
5. **Any other quality audit/accreditation recognized by state, national or international agencies such as NAAC, NBA etc.**

Response: A. Any 4 or more of the above

File Description	Document
Quality audit reports/certificate as applicable and valid for the assessment period.	[View Document](#)
NIRF report, AAA report and details on follow up actions	[View Document](#)
List of Collaborative quality initiatives with other institution(s) along with brochures and geo-tagged photos with caption and date.	[View Document](#)
Link to Minute of IQAC meetings, hosted on HEI website	[View Document](#)

Criterion 7 - Institutional Values and Best Practices

7.1 Institutional Values and Social Responsibilities

7.1.1

Institution has initiated the Gender Audit and measures for the promotion of gender equity during the last five years.

Describe the gender equity & sensitization in curricular and co-curricular activities, facilities for women on campus etc., within 500 words

Response:

1. Institutionalisation of Gender Equity

- One of the visions of the institution is to empower women staff and students through education and help them realize their potential.
- The College Committee and Academic Council committee are represented by both genders.

Management Committee

President: Kazi.Dr.A.M.M.Kadar Bux Husain

Vice Preside :   Janab.H.Hasan Ahamed

General Secretary &

Correspondent :   Janab M.Y.Habibullah

Treasurer: Janab A.Abdul Majeed

Members:

Janab M.Y. Akbar Khan

Janab M.K.M.Usman

Janab A.Gulam Mohamed

Janab M.I.Ansari Batcha

Haji Basheerudeen.K

Janab S.Haroon Rasheed

Mrs. S. Ameena Begam

2. Gender Sensitization

- AIMAN COLLEGE offers Gender Studies as part of the curriculum to the final year students which imparts Gender Sensitization with following topics on gender stereotyping like concepts of Gender, Women's Studies vs Gender Studies, Areas of Gender Discrimination, Women Development and Gender Empowerment and Women's Movements and Safeguarding Mechanism.
- The institution is dedicated to bring to light the everyday issues faced by women in the society. It aims at empowering and nurturing students into holistic individuals and to focus on educating women about their role in freedom struggle, legal rights, gender equality and equity, health and hygiene, leadership, building an identity through economic empowerment.
- Gender sensitization programmes have been organised through rallies and campaigns. Some of the activities done are
    - World Breast feeding day was celebrated and a room for lactating mothers was opened after that.
    - Constitutional Rights Day was observed and women especially girl students were given an awareness about their legal rights to exercise their vote for the parties they wish.
    - Nutrition Awareness Day was celebrated to facilitate the students and staff to take Nutritious meal and the importance of their health for the well-being of the family as well as nation was also focused
- Self-defence training to empower students.
- AIMAN College aims to identify the budding entrepreneurs and equip them with entrepreneurial skills to start their own business. It promotes entrepreneurship amongst students.
- AIMAN College focuses on inculcating cultural, traditional values and ethics in students through various forms of arts.
- Women's day is celebrated every year and prominent women achievers and men who help women are honoured.

3. Facilities for Women

- The Anti-Ragging cell ensures a safe environment.
- A Suggestion box is set up for any issues encountered by students who were concerned about exposing their identities.
- Security guards are available at the college entrance and exit gates for safety.
- Entry of individuals and vehicles is strictly monitored.
- Health centre and medical personnel are available
- CCTV cameras are installed throughout the campus.
- Fire extinguishers are available in all buildings of the college.
- Gymnasium with fitness trainer is available in the campus
- Sanitary napkin dispenser and incinerator are installed in the College
- Counselling and mentoring assistance is given to the students
- A room is allotted for lactating mothers to feed the children comfortably
- Sick room is available in the college campus to provide medical treatment to students.
- College has a canteen which serves nutritious and hygienic food to staff and students.
- Transgender friendly toilet is available in Visitor Hall.

File Description	Document
Upload Additional information	[View Document](#)

7.1.2

The Institution has facilities and initiatives for

1. **Alternate sources of energy and energy conservation measures**
2. **Management of the various types of degradable and nondegradable waste**
3. **Water conservation**
4. **Green campus initiatives**
5. **Disabled-friendly, barrier free environment**

Response: A. 4 or All of the above

File Description	Document
Policy document on the green campus/plastic free campus.	[View Document](#)
Geo-tagged photographs/videos of the facilities.	[View Document](#)
Circulars and report of activities for the implementation of the initiatives document	[View Document](#)
Bills for the purchase of equipment's for the facilities created under this metric	[View Document](#)

7.1.3

Quality audits on environment and energy regularly undertaken by the Institution. The institutional environment and energy initiatives are confirmed through the following

1. **Green audit / Environment audit**
2. **Energy audit**
3. **Clean and green campus initiatives**
4. **Beyond the campus environmental promotion activities**

Response: A. All of the above

File Description	Document
Report on Environmental Promotional activities conducted beyond the campus with geo tagged photographs with caption and date	[View Document](#)
Policy document on environment and energy usage Certificate from the auditing agency	[View Document](#)
Green audit/environmental audit report from recognized bodies	[View Document](#)
Certificates of the awards received from recognized agency (if any).	[View Document](#)

7.1.4

Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and Sensitization of students and employees to the constitutional obligations: values, rights, duties and responsibilities of citizens (Within 500 words)

Response:

AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN celebrated AIMANPHORIA an inter-collegiate cultural event which inculcates cultural diversity through, dance, fashion parade, music, treasure hunt literary and art forms. Pongal, Arabic New Year Hijri and Onam celebration aims at promoting integrity, prosperity and endearment. World Cotton Day was celebrated symbolizing global impact of cotton and its benefits.

Linguistic ability is the most required skill for gaining better employability opportunities. Bridge Course to facilitate the students to learn English is being conducted every year bilingually. Poetry Recitation was conducted by the Department of English to let the students develop the interest in recitation which is a memorizing skill. Arabic Language Day was celebrated, a webinar was conducted to expose the opportunities available after learning Arabic. It was further promoted through various inter school speech and versification competitions.

A seminar on "A Sneek Peek into the French Language Literature" was conducted to enrich the students' knowledge in French.

Curriculum has a paper on Value Education and it has one of its objectives to let the students to understand different types of values towards National Integration and international understanding and also to understand human rights, women rights and other rights to promote peace and harmony.

World Breast Feeding day was celebrated with the theme "Step Up for Breast Feeding. International Youth day was observed with focus on "Potential of Youth as Partners in Today's Global Society". Teachers Day was celebrated with students honouring the role of teachers.

National Consumer Day was celebrated to give awareness to students on Consumer rights and protection act. World Food Safety Day was observed by the mess workers with a seminar on the theme "Food Standards Save Lives. National Education Day was celebrated to Educate girl child. Nutrition Awareness Day was celebrated to eat healthy balanced food and keep personal hygiene.

Awareness On Electoral Literacy was conducted by Electoral Literacy Club on the topic "My Vote is My Future". 75th Independence Day was celebrated in the college premises with special attention to Electoral Literacy on the topic "My Vote is my Right"

National Energy Conservation Day was celebrated to bring an awareness about saving energy through essay writing competitions. National Pollution Control Day was observed with special awakening about the hazards of Noise Pollution. World Environment Day was observed and classes were conducted under tree shades and open space for the students to enjoy our greenish environment. Our students visited Samy kalvalyam Senior Citizens Home, Sundar Nagar, Trichy, spent time with them and distributed sweets to them on account of their Silver Jubilee Celebration.

74th Republic day was celebrated with a view to make the students aware of our constitutional rights and their responsibility to safe guard it.

File Description	Document
Upload Additional information	[View Document](#)

7.2 Best Practices

7.2.1

Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual

Response:

BEST PRACTICE – 1

1. **Title of the Practice:**

Government Scholarships (GS) and Institutional Scholarships (IS)

2. Objective of the practice

- Our goal is to help deserving and needy students availing benefits and overcome financial obstacles

3. Context

Higher Education is essentially viewed as a luxury for girls and sometimes un-afforatable. Considering

financial hardships and societal hurdles, the majority of girls unable to pursue their higher education. The government made a significant amount of scholarships under various category to reasonable number of students. However, those who are becoming in-eligible for the GS are advised to apply IS based on various criteria and parameters detailed under the Scholarship policy.

4. Practice

In view of the philanthropic attitude of the high net worth individuals along with institutional concessions and alumni provides good amount of scholarship and concession over and above what is being received through Government Schemes.

1. In the year 2018-2019, a total of Rs 7,14,300 as GS out of which Rs 94,300 is under SC/ST Scholarship and Rs 6,20,000 is under Post Matric Scholarship. Rs 11,76,698 given through IS, which is 61% more than GS.
2. In the year 2019-2020, a total of Rs 83,300 as GS out of which Rs 83,300 is under SC/ST Scholarship and Rs 9,64,000 is under Post Matric Scholarship. Rs 10,47,300 given through IS, which is 44% more than GS.
3. In the year 2020-2021, a total of Rs 7,24,636 as GS out of which Rs 1,27,002 is under SC/ST Scholarship and Rs 10,49,100 is under Post Matric Scholarship . Rs 7,24,636 given through Philanthropists which is less than the GS in spite of Corona lockdown.
4. In the year 2021-2022, a total of Rs 8,49,060 as GS out of which Rs 1,51,860 is under SC/ST Scholarship, Rs 6,61,200 under Post Matric Scholarship and Rs 36,000 is under Puthumai Penn Scholarship . Rs 4, 61, 879 given through IS which is less than GS due to inability of people movement and personal meeting restrictions during Corona 19.
5. In the year 2022-2023, a total of Rs 5,99,280 as GS out of which Rs 92,880 is under SC/ST Scholarship, Rs 4,81,400 under Post Matric Scholarship and Rs 25,000 is under Puthumai Penn Scholarship. Rs 9,96,520 given through IS, which is 60% more than GS due to improvement in collection Post Corona period.

5. Evidence of Success:

Academic Year 2018-2019 118 students are benefited from GS and 469 through the IS.

Academic Year 2019-2020 159 students are benefited from GS and 711 through the IS.

Academic Year 2020-2021 186 students are benefited from GS and 75 through the IS.

Academic Year 2021-2022 167 students are benefited from GS and 399 through the IS.

Academic Year 2022-2023 114 students are benefited from GS and 439 through the IS.

6. Problems encountered and resources required

Students who receives scholarships are not pursuing PG for reasons such as marriage, family constraints for payment course fee(s), curriculum interest changes across student studies, social restriction given the teen age issues in getting desired level of interest at post-graduation level.

BEST PRACTICE - 2

1. Title of the Practice

FOSTERING ENTREPRENEURIAL SKILLS, INNOVATION AND INCUBATION

2. Objectives of the Practices

Economic empowerment plays significant role in the lives of women, offering them with opportunities for personal growth and community advancement. Economic empowerment acquired through entrepreneurial development and opportunities to explore their innovative ideas.

AIMAN College assists students to overcome these challenges to fully harness their potential in entrepreneurship and innovation by providing the necessary resources and opportunities. Programs are in place to support the development of concepts that can be on campus, off campus, work-from-home and freelancing.

The objectives are categorized as follows:

- Curriculum Integration
- Establishment of ED Cell
- Initiation of Institution Innovation Council
- Start up support through AIMAN Incubation Cell
- Involvement/participation and Marketing Opportunities for Entrepreneurship
- Opportunities on and off the campus

3. Context

Bharathidasn University has imbibed entrepreneurship into its curriculum in order to equip students with the necessary skills and knowledge by offering courses, introducing workshops, hosting mentorship programs and providing opportunities to conduct small-scale in-house businesses setting up stalls at events on campus.

An Entrepreneurial Development Cell established in 2019 under the supervision and guidance of the principal and staffs in-charges. The ED cell identifies students from different departments under different categories.

AIMAN Institution Innovation Council established in 2020. AIIC encourages the aspiring students through providing motivations by successful Entrepreneurs, exploring opportunities through workshops conducted on campus prescribed by MHRD, encouraging them to come up with new strategies for business which made them to end up with effective start-ups and IIC scored for the past two years.

AIMAN led the students towards their passion to become an entrepreneur from the pre-incubation stage to a successful start-up. Students gain high level of knowledge and practical exposure through various events held on college campuses, stalls are set up to demonstrate their entrepreneurial abilities and innovative skills on a variety of platforms.

4. Practice

International Workshop on "Problem Solving and Ideation", National level workshops on topics like

"Design Thinking, Critical Thinking and Innovation Design" and Online Workshops on "Entrepreneurship Development Phases" etc., nearly 350 benefitted from the workshops. Success stories of Entrepreneurs in general and Women Student Entrepreneurs in particular gave an insight to the students for the initiation of start-ups and nearly 243 benefitted from the workshops. Awareness about Legal and Ethical Steps like Intellectual Property Right, Intellectual Property Management, and Prototype provided necessary steps to be taken for the execution of the start-ups safely, nearly 900 benefitted from the workshops.

5. Evidence of Success

More than 100 ongoing entrepreneurs are in the campus engaged in Production and Marketing, Resale Marketing and Service Marketing. More than 20 Alumnae Entrepreneurs are engaged in various Resale Marketing and Service Marketing.

6. Problems encountered and resources required

Patents provide legal protection for inventions. However, its lengthy procedure becoming time consuming process. The economic costs involved in applying for patent exceed the rewards of doing so.

File Description	Document
Best practices as hosted on the Institutional website	[View Document](#)

7.3 Institutional Distinctiveness

7.3.1

Portray the performance of the Institution in one area distinctive to its priority and thrust within 1000 words

Response:

INSTITUTIONAL DISTINCTIVENESS - Holistic Education catering to the academic, physical, social economical, ethical, moral and spiritual needs of learners

AIMAN College of Arts and Science was established 2000 in K.Sathanur area of Tiruchirappalli, Tamil Nadu with vision to provide education to women. The inception was with total no of 3 courses and 32 students. Now it has 15 courses with 1010 students. In alignment to its vision **Education to Women is Education to Society**, the institution strives to extend **holistic education catering to the academic, physical, social, economic, moral and spiritual well-being of the women**. It is done through **engaging the mind, body and soul of the learners** using various **academic, co-curricular and extracurricular activities**. The teaching-learning methods adapted in our institution not only equip students with the academic knowledge but also **help them acquire holistic wellbeing**. They enhance the ethical and moral standards of the students while inculcating social responsibilities in them.

Though the curriculum is restricted to the norms of Bharathidasan University, the **effective teaching methodologies** have fortified the academic efficiency of the college. The transition from teacher-centred classrooms to student-centred classrooms have enabled students enter the arena of self-determined learning. Totally 219 students have secured University ranks from **various departments** have **secured university ranks** since the inception of the college. The details of rank holders are as follows:

Academic Year 2018 - 2019   -   11 students

Academic Year 2019 - 2020   -   5 students

Academic Year 2020 - 2021   -   7 students

Academic Year 2021 - 2022   -   10 students

Academic Year 2022 - 2023   -   28 students

Students are insisted and trained to explore their hidden individual talents. For this purpose, they are given opportunity and space to participate in various sports and cultural activities. Significant number of students have participated in various intercollegiate cultural meets and District / State level sports meets and have added glory to the college by winning prizes.

- Acupuncture classes are being conducted for our students along with Institute of Darul Hijamath. 22 students were benefitted in 2019 -2020.
- Yoga Club was started in 2021 and 50 members are continuing they're in the club.

Students of AIMAN are encouraged to **take up their roles as the diligent citizen** of this nation by **being a part of the various initiatives of Government of India** like UBA, NSS, YRC, RRC and Eco Club. The **college has adopted five villages namely** K.Kallikudy South, Navalurkuttapattu, Periyanayaki Chatram, Kulathur CT and Ariyavoor Ukkadayavoor rendered service with students for these people dwelling in these villages. **Students donates dresses and reading materials continuously** to the people of these villages. Understanding the **needs and necessities** of the residents **during** crucial **COVID period**, students provided them with groceries, masks and sanitizers. Many people from the villages benefited from the vaccination camp set up on the campus.

The extracurricular activities like driving, tailoring, type-writing and the IECD courses (Tally and Tailoring) offered on the campus foster the confidence of the students.

Students have become licensed drivers and fashion makers. Further, the **Earn While You Learn** scheme of the college started in 2019-2020 has laid the foundation for the students to gain working experience. Under this scheme

Year 2019 - 2020   -   24 students

Year 2020 - 2021   -   4 students

Year 2021 - 2022   -   30 students

Year 2022 - 2023   -   29 students

Year 2023 - 2024   -   26 students

Our College not only serves as an educational hub and learning life skills for the girl students. The practice of driving is taught to our students with the objective of letting them be independent and to enhance the driving skills for the same. It also helps the students to know the practical driving regulations and to be able to operate a vehicle. The classes instruct them of road safety which indispensable attitude. The prime objective of this practice offering, enhance an independent, safe and efficient driving practice.

Practice is given to our students by the Rock City & Auto Idea Driving Schools. 66 students and 10 staff were benefitted in the academic year 2017-18, 38 students and 6 staff in 2018-19, 28 students and 4 staff in 2019-20, 35 students in 2021-22, 36 students in 2022-23 and 42 students in 2022-23. Nearly 179 students and 10 staff have benefitted in 2022-23. The first course in the practice is getting comfortable with the Car's control, knowing all the basics adjusting the seat, mirrors, gear stick and the parking brake. Next the students are allowed to ply the vehicle little by little with the supervision of the instructors so as to gain confidence any licence was got for them.

During the academic year Tally Prime, Tailoring and Dress Making Courses offered by IECD Bharathidasn University Kajamalai Campus were utilized by the students.

Year 2019 - 2020   - 12 students completed Tailoring and Dress Making Course

Year 2020 - 2021   - No beneficiaries owing to Corona

Year 2021 - 2022   - No beneficiaries owing to Corona

Year 2022 - 2023   - 27 members completed Tailoring and Dress Making.

Year 2022 – 2023   - 18 members completed Tally Prime

Typewriting classes conducted in the year 2018-19 for 21 students and in the year 2019-20 5 students were benefitted.

To **strengthen the core moral values**, common Deeniyath and Moral classes are conducted every friday. Students feel that these classes have enabled them to **introspect and correct their behaviours** at distinct circumstances. Students are motivated **to channelize their emotions properly** and **carryout the duties without any hesitation or bias**.

Thus, the institution insists on the significance of becoming an independent individual and focuses on skill development of learners. The institution has been acclaimed for imparting holistic education. Its fame had spread wide that students from other states and other countries expressed their willingness to join this institution. An art of fashion to any standard, NRI Block was built for the comfortable stay of NRI students keeping in mind to help them cope up with the hot climatic conditions and study well.

File Description	Document
Appropriate web in the Institutional website	[View Document](#)

5. CONCLUSION

Additional Information :

AIMAN COLLEGE OF ARTS AND SCIENCE FOR WOMEN is applying for NAAC Accreditation I cycle after 24 years of its establishment. The reason for delay in applying accreditation is to ensure that the entire infrastructure is ready without any insufficiency and requirement to achieve the hightest given the weakness in research areas. Our college has well-structured fully installed infrastructure and facilities for staff and students. Given it merits in strength, weakness, opportunities and challenges, the college has taken several initiatives to increase the strength like motivating the research activities by providing grant for seed proposals with the establishment of AIMAN RESEARCH and DEVELOPMENT CELL. The staff members are assisted with reimbursement facilities for participating in seminars, conference, workshops and FDP. The staff and students are actively publishing papers in International/ National conferences and journals. Workshops and orientation sessions are organized to develop research and funded projects from National agencies. Number of MoU and collaborative programs are increased to bring out internships, training and placements.

Almost 80% of staff attended orientation session conducted by BDU & Malavia mission on NEP for 10 days and received graded certificates. Based on NEP regulations, the value added and certificate courses are designed to enhance the skill development of students in various multi-disciplinary which are opted by the students. A certificate course in library management called CLIS is introduced this year as a concurrent course. Students of AIMAN are actively participating in NPTEL / Swayam courses and training sessions with a dedicated SPOC.

E-contents are developed to assist the teaching learning methodologies with ICT enabled tools and techniques. Students are encouraged to participate in National / International level cultural and sports activities with dedicated coachers. They are offered with indoor and outdoor games and mental relaxation sessions with trained professionals. Certificate courses on self-defence arts like sillambam, karate etc are organized to staff and students. AIMAN Placement and Training cell offers free coaching for competitive examinations like TNPSC, UPSC and other private sectors.

Concluding Remarks :

Concluding Remarks:

AIMAN students and staff are involved in social awareness activities as outreach in five adopted and neighbourhood villages like electoral literacy, anti-drug, awareness on cancer and other diseases, cybercrimes, usage of safe mobile applications, green environment, global warming, gender equity, book reading, blood donation, rural women development, child and women health etc.

AIMAN students and staff are involved in social awareness activities as outreach in five adopted and neighbourhood villages like electoral literacy, anti-drug, awareness on cancer and other diseases, cybercrimes, usage of safe mobile applications, green environment, global warming, gender equity, book reading, blood donation, rural women development, child and women health etc.

A dedicated building for AIMAN Incubation Cell offers training to promote the entrepreneurial and start-up skills. Food stalls and exhibition are conducted periodically to promote the incubated products with technological updates like mobile apps and online promotions. Economically downtrodden students are offered with earn while learn scheme to assist various administrative activities like UMIS, AISHE, ERP etc.

With a dedicated staff and students of AIMAN, the college is marching towards its silver jubilee celebrations and autonomous status with a firm motto and values as guided by the well-defined vision and mission. With the goal of shaping the young minds towards successful career which makes them to lead a life with prosperity and social responsibility. AIMAN supports all the alumnae students and indulge them in moulding the young minds with positive and secure living with nature.